

## REGULAR CITY COUNCIL MEETING

August 21st, 2012

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 5:00 PM on the 21st day of August, 2012.

Council present: Barry Kurtz, Mark Anderson, and Rick Hinz.

Council absent: LeRoy Swanson, Paul Kirtz.

Assistant Mayor Rick Hinz presided at the meeting.

Motion made by Anderson, seconded by Kurtz, to approve the July 10th, 2012 minutes as recorded. Votes in favor: Anderson, Hinz, and Kurtz. Votes against: None Motion carried.

Jim Kiefer presented the June 30th, 2012 police report. The report lists 5 state citations, 5 city administration citations, 9 warning tickets, 1 traffic accident, 4 outside agency assists, 3 Fire/Ambulance assists, and 2 criminal arrests. Jim informed the City Council that Jay Stiles, an Austin native, has been hired to replace Alex Clements as a part-time police officer.

Peter Schmitz presented the Fire Department report for June, 2012. The Department responded to one car accident and one gas leak in the past month. The Department also burned a house as a training exercise last month. Pete reported that 15 new radios have been received as part of grant received by Mower County from the Firefighters Assistance program. Peter informed the council that he will be retiring in March, 2013 and will be stepping down as Chief at the end of this year. A committee will be setup to accept applications for a new Fire Chief.

The bills payable were reviewed.

Motion made by Anderson, seconded by Kurtz, to approve payment of bills as submitted. Votes in favor: Anderson, Hinz, and Kurtz. Votes against: None Motion carried.

The city clerk presented the June 30th, 2012 financial statements. Motion made by Kurtz, seconded by Anderson, to approve the financial statement as presented. Votes in favor: Anderson, Hinz, and Kurtz. Votes against: None Motion carried.

Discussion was held on funding the water line repair along Main Street between 5th and 6th Streets. Cost of the project will be approximately \$30,000.00. Motion made by Kurtz, seconded by Anderson, to allocate 2/3 of the repair from the Contingency Fund, and 1/3 from the Water Line Repair Fund. Votes in favor: Anderson, Hinz, and Kurtz. Votes against: None Motion carried.

The Prairie Visions report was presented by Barry Kurtz. The July 23rd, 2012 meeting was held at the Rose Pedaler, in Rose Creek. A pot luck supper was held before the meeting. Barry reported that approximately 160 people rode on the 14th annual Shooting Star Trail Bike Ride.

Jim Kiefer updated the City Council on progress of the 2012 Street Project. Jim reported that the first layer of blacktop is completed on the street project. Sodding and adjustments of manholes should take place this week. The final wear coating of blacktop will be installed next year. An assessment hearing for abutting properties will be scheduled for late September. A punch list walk through with Ulland Brothers will take place August 22<sup>nd</sup>, at 10:00 am.

Discussion was held on upgrading six camping spots south of the bike trail in the city park. Schmitz Electric presented a quote of \$6735.00 to upgrade service and install six electric pedestals, or \$5860.00 to install three shared pedestals in the camping site. Motion made by Anderson, seconded by Kurtz, to accept a quote of \$5860.00.00 from Schmitz Electric to install three electrical pedestals in City Park camping site, and to upgrade the electrical service to 100 amps. Funding of the project will be

\$6000.00 from the capital outlay account, and the remaining from the contingency fund. Votes in favor: Anderson, Hinz, and Kurtz. Votes against: None Motion carried.

City Clerk Jim Kiefer updated the City Council on a meeting held with Minnesota Department of Health officials concerning the City's Wellhead Protection Plan. The City of Adams is required to have a wellhead protection plan submitted to the Department of Health within the next two years. The first step is to appoint a wellhead protection manager. Motion made by Kurtz, seconded by Anderson, to appoint Jim Kiefer the wellhead protection manager for the City of Adams. Votes in favor: Anderson, Hinz, and Kurtz. Votes against: None Motion carried.

Motion made by Kurtz, seconded by Anderson, to adjourn. Votes in favor: Anderson, Hinz, and Kurtz. Votes against: None Motion carried.

Meeting adjourned.

Jim Kiefer

Clerk/ Treasurer