

## REGULAR CITY COUNCIL MEETING

January 14th, 2014

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 14th day of January, 2014.

Council present: LeRoy Swanson, Mark Anderson, Rick Hinz, Paul Kirtz, and Barry Kurtz.

Council absent: None.

Mayor LeRoy Swanson presided at the meeting.

Motion made by Kirtz, seconded by Hinz, to approve the December 12th, and the December 23rd, 2013 minutes as recorded. Votes in favor: Anderson, Kirtz, Kurtz, and Hinz. Votes against: None  
Motion carried.

Michael Gehrke presented the December, 2013 police report. The report lists 6 state citations, 4 warning tickets, 3 ambulance assists, 1 criminal warrant, and 2 criminal arrests. Chief Gehrke reported that the police department is continuing to enforce the 24 hour limit on street parking after snow storms. This aids the City workers in clearing snow from the street. A resignation letter was accepted from part-time police officer Thomas Brogan. Chief Gehrke requested the City Council approve hiring two new part-time officers. Motion made by Kirtz, seconded by Anderson to approve hiring Jason Ottman and Kevin Hagen as part-time police officers. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried.

Craig Hegge presented 3 bids for a new skid loader with a bucket and snow blower. Bids received were Bobcat of Rochester \$39,652.86, SEMA Equipment \$38,982.00, and Bishop & Wachholtz \$37,850.00. Motion was made by Anderson, seconded by Kirtz to purchase a CaseIH SV250 Skid Loader with a 78" bucket and 85" Erskine snow blower for \$37,850.00 from Bishop & Wachholtz. Purchase price includes trade in of the John Deere Skid Loader the City currently owns.

The bills payable were reviewed.

Motion made by Kurtz, seconded by Hinz, to approve payment of bills as submitted. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried.

City Clerk Jim Kiefer informed the City Council that the Fire Department received a \$1000.00 grant from Freeborn Mower Electric Cooperative. The grant will be used to purchase an 800 MHZ radio. Mark Anderson suggested the City Council begin budgeting for a different fire truck. The Rural Fire board is considering purchase of a new fire truck in 3 to 4 years. The fire truck they use now would be for sale at that time.

The city clerk presented the November 30, 2013 financial statements. Motion made by Hinz, seconded by Kurtz, to approve the financial statement as presented. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried.

Bids for publishing legal notices were received by the city council. One bid was received from Adams/Stacyville Monitor Review for \$3.00 per column inch. Motion made by Kurtz, seconded by Kirtz to accept the bid from the Monitor Review for publishing legal notices for 2014. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried.

Mayor Swanson announced the following 2014 appointments:

Assistant Mayor – Rick Hinz

Official depositories: Farmers State Bank of Adams, and Northland Securities

Ambulance Joint Powers Board – Rick Hinz and LeRoy Swanson

Emergency Management Director – Michael Gehrke

Fire Chief – Craig Schaefer, 1<sup>st</sup> Assistant – Ryan Sathre, 2<sup>nd</sup> Assistant – Curt Sheely

Fire Department appointment – Jim Kiefer

Health Officers – Dr. Joseph Ray

Planning Commission – Charles Gilles, Donna Osmundson, Mark Anderson, Curt Heimer, and Barry Kurtz.

Prairie Visions Representative – Jim Kiefer, Barry Kurtz

Police Commissioner – Mark Anderson

Street Commissioner - Paul Kirtz

EDA Board – LeRoy Swanson, Rick Hinz, Mark Anderson, Barry Kurtz, and Paul Kirtz.

Motion made by Anderson, seconded by Kirtz, to approve a one day bingo permit to the Southland Sportsmen's Club. A raffle will be held March 8<sup>th</sup>, 2014 in the Adams American Legion. Votes in favor: Hinz, Anderson, and Kirtz. Abstained: Kurtz Motion carried.

Motion made by Hinz, seconded by Anderson, to approve CliftonLarsonAllen quote of \$10,200.00 for the 2013 audit of the City of Adams financial records. Votes in favor: Anderson, Hinz, Kurtz, and Kirtz. Votes against: None Motion carried.

Motion made by Hinz, seconded by Anderson, to approve CliftonLarsonAllen quote of \$1,050.00 for the 2013 audit of the Adams Fire Relief Association financial records. Votes in favor: Anderson, Hinz, Kurtz, and Kirtz. Votes against: None Motion carried.

The City Council reviewed a letter from the City Attorney Marti Helle concerning whether the City can take any action to prevent a curb cut along 10<sup>th</sup> Street so that an out of town landowner would be restricted from using an in town road for access to the out of town parcel. The letter states that the City was correct in allowing the curb cut in a previous council meeting. The City cannot deny access to the adjoining parcel or retroactively assess this parcel for its share of construction costs of the road. The City can insure the curb cut is installed properly and charge the landowner for any costs associated with the construction.

Motion made by Hinz, seconded by Kurtz, to adjourn. Votes in favor: Anderson, Hinz, Kurtz, and Kirtz. Votes against: None Motion carried.

Meeting adjourned.

Jim Kiefer

Clerk/ Treasurer