

REGULAR CITY COUNCIL MEETING

January 13th, 2015

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 13th day of January, 2015.

Council present: Mark Anderson, Gail Anderson, Paul Kirtz, and Barry Kurtz.

Council absent: None.

Oaths of office were administered by the City Clerk to Mark Anderson, Gail Anderson, and Paul Kirtz.

Mayor Mark Anderson presided at the meeting.

Motion made by Kurtz, seconded by Kirtz, to accept Mark Anderson's resignation from the City Council. Votes in favor: G. Anderson, Kirtz, and Kurtz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by G. Anderson, to approve Resolution #01-2015, a resolution declaring a vacancy for City Council. Votes in favor: G. Anderson, Kirtz, and Kurtz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Kurtz to appoint Peter Schmitz to fill the remaining two years of the City Council vacancy. Votes in favor: G. Anderson, Kirtz, and Kurtz. Votes against: None Motion carried.

The City Clerk administered the Oath of Office to Peter Schmitz.

Motion made by Kurtz, seconded by Schmitz, to approve the December 9th, and the December 23rd, 2014 minutes as recorded. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Michael Gehrke presented the December, 2014 police report. The report lists 1 warning ticket, and 2 ambulance/fire assists. Mike reported that all of the Department officers have completed the use of force and handgun night training sessions that were held in Austin last month.

The bills payable were reviewed.

Motion made by Kirtz, seconded by G. Anderson, to approve payment of bills as submitted. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

The city clerk presented the November 30, 2014 financial statements. Motion made by Kurtz, seconded by Schmitz, to approve the financial statement as presented. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Mayor Anderson announced the following 2015 appointments:

Assistant Mayor – Paul Kirtz

Official depositories: United Farmers State Bank, and Northland Securities

Ambulance Joint Powers Board – Peter Schmitz and Mark Anderson.

Emergency Management Director – Michael Gehrke

Fire Chief – Craig Schaefer, 1st Assistant – Ryan Sathre, 2nd Assistant – Curt Sheely

Fire Department appointment – Gail Anderson, Peter Schmitz.

Health Officers – Dr. Joseph Ray

Planning Commission – Charles Gilles, Gordy Briggs, Gail Anderson, Karen Ruechel, and Barry Kurtz.

Prairie Visions Representative – Barry Kurtz or his representative.

Police Commissioner – Mark Anderson

Street Commissioner - Paul Kirtz

EDA Board – Mark Anderson, Gail Anderson, Barry Kurtz, Paul Kirtz, and Peter Schmitz.

Motion made by Kirtz, seconded by Schmitz to approve Mayor Anderson’s appointments. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Bids for publishing legal notices were received by the city council. One bid was received from Adams/Stacyville Monitor Review for \$3.00 per column inch. Motion made by Kirtz, seconded by Kurtz to accept the bid from the Monitor Review for publishing legal notices for 2015. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Motion made by Schmitz, seconded by Kurtz, to approve CliftonLarsonAllen quote of \$10,500.00 for the 2014 audit of the City of Adams financial records. Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

Motion made by Schmitz, seconded by Kurtz, to approve CliftonLarsonAllen quote of \$1,080.00 for the 2014 audit of the Adams Fire Relief Association financial records. Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

Discussion was held on replacing all of the residential and commercial water meters with remote read out meters. The maintenance department would replace approximately 50 meters a year over the next six years. A monthly fee would be implemented to fund the new meters. Motion made by Kirtz, seconded by Kurtz, to establish a Water Meter Fund. A charge of \$3.00 per month per meter will be implemented effective the 1st quarter 2015 billing. Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

Motion made by Kurtz, seconded by Anderson, to approve the following year end financial transfers:

2012 Street Construction Fund to 2012 Street Debt Service Fund	\$6,065.46
2010 Street Construction Fund to 2010 Street Debt Service Fund	\$1,002.82
2002 Street Debt Service Fund to 2013 Street Construction Fund	\$487.20
Sewer Fund to Sewer Replacement Fund	\$2,300.00
General Fund to Sewer Fund	\$22,000.00

Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

Discussion was held on a request from Dean Jax to possibly hook up to the City of Adams water & sewer system along 10th Street. The request was tabled until the next City Council meeting.

Motion made by G. Anderson, seconded by Kirtz, to approve Resolution #02-2015, a resolution naming the United Farmers State Bank an official depository of the Adams Health Care Facility. Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

Motion made by G. Anderson, seconded by Kirtz, to approve Resolution #03-2015, a resolution naming the United Farmers State Bank an official depository of the City of Adams. Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

Jim Kiefer updated the City Council on the wellhead protection plan for the City of Adams. A concern in the protection plan is City well #1, located by the water tower. The well is not being used and needs to be rehabilitated or sealed. Their Well, located in Rochester Minnesota, has been contacted to see if it is possible to rehabilitate the well, and how much it would cost to seal the well. The Wellhead Protection plan needs to be submitted to the Minnesota Department of Health by February 20th, 2015.

City Clerk Jim Kiefer updated the City Council on progress of the Hwy 56 street project. The topographical survey of the project has been completed. A meeting is being planned with the Minnesota Hwy Department, Minnesota Pollution Control, and the City Engineer. A date for the meeting has not been set.

Motion made by Kirtz, seconded by G. Anderson, to approve a one day raffle permit to the Adams Town & Country Recreation Corp for April 15th, 2015. Votes in favor: G. Anderson, Kirtz, Schmitz. Votes against: None Abstained: Kurtz Motion carried.

A request was received from the Paint the Town Pink committee to have a wire metal bin or something of that sort where bagged aluminum cans could be dropped off and then paint the town pink committee would take care of getting the cans to the recycling and collect the money. Approval was granted from the City Council to locate a bin on an approved site.

Motion made by Kirtz, seconded by Schmitz, to pay the special meeting rate to the appointed Prairie Visions representative. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried

Motion made by Kirtz, seconded by Schmitz, to adjourn. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer