

REGULAR CITY COUNCIL MEETING
September 13th, 2016

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 pm on the 13th day of September, 2016.

Council present: Mark Anderson, Gail Anderson, Paul Kirtz, Barry Kurtz, and Peter Schmitz.

Council absent: None.

Mayor Mark Anderson presided at the meeting.

Motion made by Schmitz, seconded by Kirtz, to approve the August 8th, and August 23rd, 2016 City Council meeting minutes. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Police Chief Michael Gehrke presented the August, 2016 police report. The report lists 6 warning tickets, 5 law enforcement assists, 3 fire/ambulance assists, 1 warrant, and 2 traffic accidents. Mike reported that there was one vandalism report last month. The Ford squad car is in the shop for heater and wiper issues.

Craig Schaefer presented the Fire Department report. Craig reported that in the past month the Department responded to two Nursing Home issues, a motorcycle accident, a hog house fire, a tree fallen across Hwy 56, 2 vehicle accidents, and a High School false alarm. Craig informed the Council that the Rural Board's fire truck is in operation. New decals need to be put on the City of Adams fire truck. A house burn at 100 Commerce St. is planned for September 24th, 2016. Craig reported that a \$5000.00 reimbursement award for training was received from the Minnesota Board of Firefighting Training and Education.

A request was presented from the Adams Fireman's Relief Association to amend the Relief bylaws to increase the yearly pension from \$700.00 to \$750.00 per year. Motion made by Schmitz, seconded by Kirtz to approve Resolution #12-2016, a Resolution amending the Fire Relief Association's bylaws to increase the pension to \$750.00 annually. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

The bills payable were reviewed.

Motion made by Kirtz, seconded by Kurtz, to approve payment of bills as submitted. Included in the bills approved is the \$45,000.00 payment to the Adams Rural Fire Board for the 1999 Freightliner fire truck. Payment will be coming from the Fire Department Fund. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

The city clerk presented the July 31st, 2016 financial statements. Motion made by Kurtz, seconded by G. Anderson to approve the financial report. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Discussion was held on the Schmitz Street construction project scheduled for 2017. Motion made by Kirtz, seconded by Schmitz, to approve Resolution #09-2016, a resolution receiving feasibility report from I & S Group and calling for a hearing on improvement. Hearing will be held at 7:00 pm, the 11th day of October, 2016 in the Adams City Hall. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by G. Anderson, to approve one day raffle permits to the Southland Public Education Foundation, and to the Adams Town & Country Recreation Corporation for raffles to be held December 3rd, 2016 and January 17th, 2017. Votes in favor: G. Anderson, Kirtz, and Schmitz. Votes against: None Abstained: Kurtz Motion carried.

Motion made by G. Anderson, seconded by Kurtz, to accept John Kiefer's resignation letter effective October 8th, 2016. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

The City Clerk reminded the City Council that the Mower County League of Cities meeting will be held September 22, 2016 in Rose Creek at 6:30 pm.

Discussion was held on the proposed 2017 budget and proposed tax levy. The city clerk presented the proposed 2017 General Fund and Debt Service Fund budget totaling \$777,171.00, and a proposed tax levy of \$335,590.00. After City Council review the proposed 2017 General Fund and Debt Service Fund budget was adjusted to \$780,301.00, and a proposed tax levy of \$338,720.00. The adjusted

increase would be transferred to the Street Maintenance Fund to be designated for a new City pickup. Employee salaries increases were adjusted from a proposed increase of \$1.50 per hour to an increase of \$1.00 per hour. The adjusted proposed salary decreases would also be transferred to the Street Maintenance Fund to be designated for a new City pickup. Motion made by Kirtz, seconded by Schmitz to approve a \$1.00 per hour wage increase to City employees. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried. Discussion was held on capital outlay projects and Fund transfers for 2017. A total of \$57,500.00 was budgeted for capital outlay projects. Proposed capital outlay projects include shingling west side of City Hall \$15,000.00, lawn mower \$9,500.00, 322 Building cement wall, steps, tuck point pillars \$10,000.00, skid loader upgrade \$4,000.00, recondition 3 manholes and televiser sewer lines \$7,500.00, garage doors and openers for back entrance of City Hall \$7,000.00, park pavilion roof replacement \$4,500.00. A total of \$70,340.00 was proposed for Fund transfers. Proposed transfers from the General Fund include \$30,000.00 to the Sewer Fund, \$5,000.00 to the 322 Building Fund, \$6,000.00 to the Contingency Fund (designate for new police car), \$19,340.00 to the Street Maintenance Fund (designate \$10,000.00 for seal coating, \$9,340.00 for new City pickup), \$10,000.00 to the Fire Department Fund (purchase of Rural Board Fire truck). The 2017 budget would increase 4.55%, and the tax levy would increase 7.78%. Motion made by Kurtz, seconded by Schmitz to approve the proposed 2017 budget as adjusted. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by G. Anderson to adjourn. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer