

REGULAR CITY COUNCIL MEETING

April 12th, 2016

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 12th day of April, 2016.

Council present: Mark Anderson, Gail Anderson, Paul Kirtz, Barry Kurtz, and Peter Schmitz.

Council absent: None.

Mayor Mark Anderson presided at the meeting.

Motion made by Kirtz, seconded by Kurtz, to approve the March 8th, 2016 regular City Council meeting minutes. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None
Motion carried.

Police Chief Michael Gehrke presented the March, 2016 police report. The report lists 3 State citations, 1 City Administration citation, 8 warning tickets, 2 law enforcement assists, and 1 domestic assault. Mike reported that he met with Mower County school principals and superintendents regarding preparation for active school shootings and other school related emergencies. Mike also reported that he gave a talk on distracted driving to the local driver's ed class. Mike reported that he has purchased two used car video cameras from the Columbia Heights Police Department at a cost of \$350.00 apiece.

Fire Department Chief Craig Schaefer reviewed the Department's activities for the past month. The Department responded to a mutual aid call for a barn fire. Craig requested the City Council install Colin Clennon as a member of the Adams Fire Department. Motion made by Kirtz, seconded by G. Anderson, to install Colin Clennon as a member of the Adams Volunteer Fire Department. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None
Motion carried. Craig reported that the Department will hold a school bus accident training session at the Fire Hall on April 20th, 2016.

The bills payable were reviewed.

Motion made by Kurtz, seconded by Kirtz, to approve payment of bills as submitted. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None
Motion carried.

Council member Barry Kurtz presented the Prairie Visions report for March. Barry reported that the Prairie Visions group is currently looking into grants for signage along the bike trail. They are also working on plans for the four city rummage sale that will take place June 10th, 11th, and 12th in Adams, LeRoy, Rose Creek, and Taopi. Burning permits have been sent to the local fire departments for prescribed burns along the bike trail.

Motion made by G. Anderson, seconded by Kurtz, to approve a building permit to Tom Flaherty (104 West Main St.) for construction of a 24 X 24 garage and 12 X 16 storage shed. The permit grants a 2 foot variance to the City Ordinance 5 foot side yard setback. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None
Motion carried

Motion made by Kirtz, seconded by G. Anderson, to approve a building permit to Robert Smith (208 4th St. SW) for construction of a new house and garage. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None
Motion carried

Motion made by Kirtz, seconded by G. Anderson, to approve a building permit to Dean Kiefer (106 Bergen St.) for a 3" curb cut for his sump pump, and a curb cut to widen driveway. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None
Motion carried

Motion made by Kurtz, seconded by Kirtz, to approve a building permit to Ronald Milks (301 4th St. NW) for a 8' X 20' deck, and a 40' fence along north property line. Permit is contingent on fence placement abiding by City Ordinance. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None
Motion carried

Motion made by Kirtz, seconded by Schmitz, to approve one day burning permits to Rick Hinz (413 1st Street), and Robert Smith (208 4th St SW). Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: none Motion carried.

Maintenance supervisor John Kiefer informed the City Council that he would like to renew the phased retirement plan effective May 1st, 2016. The phased retirement would allow John to continue as the wastewater plant operator on a part time basis and use his license to submit required paperwork to the Minnesota Pollution Control Agency. Motion made by Kurtz, seconded by Schmitz, to grant a phased retirement to Maintenance Supervisor John Kiefer effective May 1st, 2016. Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

City Clerk Jim Kiefer reported that a city wide appliance cleanup day has been set for May 14th, 2016. Complete Appliance De-manufacturing (CAD) will be collecting appliances, televisions, and computers for a fee ranging from \$5.00 per unit for appliances to \$30.00 per unit for large televisions. Computer CPU's and non-commercial printers will be picked up free of charge. Jim Kiefer reported that residents that will not be home on pick up day can call City Hall and make arrangements to have their items collected and make payment.

Mariah Kiefer addressed the City Council with a request to install 2 owl boxes as part of her girl scout project. Mariah's girl scout troop would construct the boxes and place them in trees at the City Park. Motion made by Kurtz, seconded by G. Anderson, to approve placement of two owl boxes in the City Park, and providing funding of up to \$100.00 to build one of the boxes. The City Maintenance Department will assist in placement of the boxes. Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

Discussion was held on the practice of the City of Adams Maintenance Department locating residential property lines. The City Council determined that Maintenance Department personnel are not surveyors and should discontinue the practice of locating residential property lines. The City Council felt that if neighbors can't agree on property lines a professional surveyor would need to be hired. Motion made by Kurtz, seconded by Schmitz, to prohibit the use of the City Maintenance Department to locate residential property lines. Votes in favor: G. Anderson, Kurtz, Kirtz, and Schmitz. Votes against: None Motion carried.

Jim Kiefer updated the City Council on the Highway 56 street project scheduled for 2017. City Engineers Andy Brandel and Nick Engel provided options for street lighting along Hwy 56. Option #1 provided for 8 street lights along Hwy 56 from 3rd Street to 4th Street, at an estimated cost of \$67,500.00. Option #2 provided for 14 streets lights along Hwy 56 from 1st Street to 5th Street, at an estimated cost of \$122,000.00. The consensus of the Council was to further explore Option #1. The City Council approved including 3 street lights along 4th Street in the Hwy 56 project. Estimated cost of 4th Street lighting was \$26,500.00.

City Clerk Jim Kiefer distributed a spreadsheet from Northland Securities with Hwy 56 bonding estimates. A City bond will need to be in place to pay for the Hwy 56 and Schmitz Street reconstructions. No action was taken on obtaining a bond at this meeting.

City Clerk Jim Kiefer updated the City Council on the deterioration of Schmitz Street. Due to frost boils a portion of Schmitz Street has been closed to traffic. The street is beyond repair and needs to be regraded and resurfaced. The City Engineer has recommended reconstruction of Schmitz Street at the same time as Hwy 56. One bond would be obtained to cover both projects. Motion made by Kurtz, seconded by Kirtz, to begin 429 street reconstruction/assessment process to reconstruct Schmitz Street between Hwy 56 and Bergen Street. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by G. Anderson, to contract with Bustad Excavating to remove frost boils and place rock on Schmitz Street to make it as a temporary fix until reconstruction in 2017. Quote approved is \$6000.00 to \$6500.00. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Discussion was held on Mower County Board of Commissioners possibly implementing a true county assessing system for Mower County. City Clerk Jim Kiefer informed the council that the Mower County assessor's office has been providing assessments for the City of Adams for many

years. Mower County switching to a true county assessing system would move the fees for assessing to the County budget and off of the City budget. Mayor Mark Anderson tabled discussion on this issue until after informational meetings to be held April 18th, and 19th, 2016.

Motion made by Kirtz, seconded by G. Anderson, to approve Resolution #05-2016, a resolution to adopt the Mower County All-Hazard Mitigation Plan. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

City Clerk Jim Kiefer updated the City Council on a grant that was applied for to seal the City of Adams Well #1. The City of Adams Wellhead protection plan states that Well #1 must be sealed by the end of 2017. Jim Kiefer reported that a matching grant of \$30,032.50 has been received from the Minnesota Department of Health. The well sealing process can begin when the grant documents are signed, sent, and received back from the Minnesota Department of Health.

Motion made by Kirtz, seconded by G. Anderson, to sign Minnesota Department of Health grant agreement #108015. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Motion made by G. Anderson, seconded by Kirtz, to place up to 2 inches of road rock on 1st Street. The Maintenance Department will contact a rock provider and have the street bladed. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Maintenance worker Al Sorenson was present to address City Council member questions concerning what wastewater licenses he could apply for. Al informed the Council that he will be applying for his Class C license when eligible next summer. Al informed the Council members that he needs another 4 years' experience before he can apply for his Class B license.

Jim Kiefer informed the City Council that the Adams Garden Club will be replacing all of the plantings in the City entrance signs. The Club will Maintain the signs through the summer.

Motion made by Kirtz, seconded by G. Anderson, to adjourn. Votes in favor: G. Anderson, Kirtz, Kurtz, and Schmitz. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer