

REGULAR CITY COUNCIL MEETING

February 9th, 2021

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 9th day of February 2021.

Council present: Michael Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel.

Council absent: None.

Mayor Brian Anderson presided over the meeting.

Agenda:

Motion made by Ella Noterman, seconded by Paul Kirtz, to approve the City Council meeting agenda. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

North Side Park 2nd Addition Approval of Plans & Ordering Advertisement for Bids:

Mike Zillgitt, the engineer for the North Side Park 2nd Addition, came in to present the final plans to the city council. The plans included the construction of 14 lots, installation of water and sewer main and construction of storm pond for North Side Park 2nd Addition. Also included in the plans were installation of water and sewer main for Boe Subdivision and the extension of water main to loop with existing on 4th Street. The advertisement for bids will be run in the Mower County Independent for the next three weeks announcing how to bid on the project. A motion was made by Paul Kirtz, seconded by Karen Ruechel to approve Resolution #02-2021 A Resolution Approving Plans And Specifications And Ordering Advertisement For Bids. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Approval of Minutes:

Motion made by Karen Ruechel, seconded by Mike Cherney, to approve the January 26th, 2021 meeting minutes as presented. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Old Business:

The council reopened the discussion about the quote from St. Croix Log Homes on repairing the roof on the City Hall Building. The concern the council had at the January 26th meeting was the company's policy to repair any leaks that may occur. After speaking to a representative from the company he assured the city that any leak that was due to St. Croix Log Home's negligence would be repaired no questions as long as the leak materializes within a reasonable timeframe of when the job is completed. The council is still waiting on a second bid before they will move forward with this project.

The council also spoke about insuring sewer lines in the same manner that the City of Adams insures water lines. At this time the council does not find it financially reasonable to offer insurance for homeowner's sewer lines due to the frequency of problems that occur. The city clerk and the head of the maintenance department were going to look into this matter further to see what other options might be available for residents if they were interested in insuring their sewer lines.

The council reopened the discussion on the quote for a sign to advertise the new North Side Park 2nd Addition subdivision provided by JB Custom Vinyl for \$344.77. Motion made by Paul Kirtz, seconded by Ella Noterman, to approve the purchase of a sign from JB Custom Vinyl to advertise the North Side Park 2nd Addition subdivision. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Approval of January Timecards:

Motion made by Karen Ruechel, seconded by Paul Kirtz, to approve the January timecards. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Police Report:

Sheriff Steve Sandvik attended the council meeting. He apologized for the lack of reporting over the last few months, but he did explain that the Sheriff's Department was having trouble implementing new software in their cruisers and problems with the installation of a new phone system. The council empathized with Sheriff Sandvik and could understand how difficult it can be to implement new programs all well trying to work all the bugs out during a pandemic. Sheriff Sandvik also explained the covertness behind the investigation of the robbery that took place at Corky's on December 9, 2020. He said that the suspects were caught on camera which provided the Sheriff's Department a good depiction of the clothing they were wearing. The department did not want to make this knowledge public because they did not want the suspects to get scared and flee. In the end the Mower County Sheriff's Department captured 3 suspects involved in the robbery due in large part to the evidence they procured from the pictures.

Fire Department Report:

No news to report.

Maintenance Department Report:

New fans were installed in the Emergency Services Building and they are working out well. The new building to house the generator for the city well is built, the new flume being installed at the sewer treatment plant is finished but we are still waiting on some calibration equipment. The guys have been looking at shower houses/storm shelters to get an idea of what might work the best if we decide to build on in our park/campgrounds.

Approval of Bills:

The bills payable for January were reviewed by the City Council.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve payment of the bills as presented. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Financial Report:

The city clerk presented the December 31st, 2020 financial statements.

Motion made by Paul Kirtz, seconded by Ella Noterman, to approve the financial statement as presented. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Prairie Visions Report:

No new business to report.

Resolution #03-2021:

Motion made by Ella Noterman, seconded by Karen Ruechel, to approve Resolution #03-2021 a resolution to approve the final plat of Boe Subdivision. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Clifton Larson Allen LLP Audit:

Clifton Larsen Allen LLP sent out a second audit engagement letter specifying their services, objectives, responsibilities, procedures and fees for another audit made necessary by the PFA Loan the city used to pay for the 2020 Street Construction project. The second audit is projected to cost \$4,200.00.

Motion made by Ella Noterman, seconded by Karen Ruechel, to approve Clifton Larsen Allen LLP to conduct a second audit for the City of Adams for the PFA Loan used to fund the 2020 street project at the cost of \$4,200.00. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Transfers:

The council was asked to approve the transfer of money into three different accounts to adjust the negative cash balances at the end of 2020 for the end of the year audit.

Motion made by Paul Kirtz, seconded by Michael Cherney, to move \$27,674.00 to North Side Park 2nd Addition Construction Fund, \$44,464.00 to 2017 Street Debt Services Fund and \$13,177.00 to the Economic Development Fund to bring negative cash balances to \$0.00. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

No further business.

Motion made by Ella Noterman, seconded by Paul Kirtz, to adjourn at 8:05 PM. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Jake Goodale

Clerk/ Treasurer