

REGULAR CITY COUNCIL MEETING

December 14th, 2021

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 14th day of December 2021.

Council present: Michael Cherney, Ella Noterman and Karen Ruechel.

Council absent: Paul Kirtz

Mayor: Brian Anderson presided over the meeting.

Agenda:

Motion made by Ella Noterman, seconded by Karen Ruechel, to approve the City Council meeting agenda. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

TRUTH IN TAXATION HEARING:

Mayor Anderson and the City Council reviewed the budget for 2022, as presented by the City Clerk. The budget shows a \$11,823.00 (1.44%) increase in expenses, and a \$5,400.00 (1.29%) increase in property taxes. There was 1 citizen present for the hearing. Upon no other concerns a motion was made by Karen Ruechel, seconded by Ella Noterman, to approve the 2022 budget and the 2020 year end transfers as presented. Votes in favor: Karen Ruechel, Ella Noterman and Michael Cherney. Votes against: None Motion carried.

Another motion was made by Karen Ruechel, seconded by Ella Noterman, to approve resolution #15-2021, a resolution setting the 2022 tax levy at \$425,000.00. Votes in favor: Karen Ruechel, Ella Noterman and Michael Cherney. Votes against: None Motion carried.

Approval of Minutes:

Motion made by Karen Ruechel, seconded by Michael Cherney, to approve the November 23rd, 2021 meeting minutes as presented. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Approval of Timecards:

Motion made by Michael Cherney, seconded by Ella Noterman, to approve the November time cards. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Adams Community Development Planning:

Angela Himebaugh and Lynette Gerber attended the meeting to talk to the city council about a Community Development Planning project that would prioritize and plan community needs over the next 10 years. This plan is designed by the University of Minnesota Extension Office-Center for Community Vitality and includes three phases. Phase one, which will occur in January 2022 includes organizing and creating a steering committee and planning a community engagement meeting. Phase two, which will occur in February of 2022 includes a University of Minnesota Extension educator facilitating a community engagement meeting. Phase three, includes a written community development roadmap, prioritizing the needs of the Adams community, provided by the University of Minnesota Extension and Adams area stakeholders who wish to be involved. The University of Minnesota Extension Office has a \$1,500.00 fee to put together this plan.

Motion made by Ella Noterman, seconded by Karen Ruechel, to approve the \$1,500.00 fee and move forward with the Community Development Plan provided by the University of Minnesota Extension Office-Center for Community Vitality. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Old Business:

The clerk presented the council with a quote from Adams Builders Supply to replace (10) upper existing window coverings using 1/4" polycarbonate in front of stained glass. Price of \$7,050.00 includes all materials and the installation of materials. The Historical Society has informed the city that they would be willing to pay half of the cost of the window upgrade, \$3,525.00. The council asked the clerk to get another quote for comparison purposes.

Police Report:

The Mower County Sheriff's Department provided the City of Adams with a bill for \$77,909.00 for services provided in the year of 2021.

Motion made by Michael Cherney, seconded by Karen Ruechel, to approve the \$77,909.00 payment to the Mower County Sheriffs Department. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Fire Department Report:

No fires were responded to in November.

Maintenance Department Report:

The maintenance department reported that they performed some work on the drying beds at the treatment plant to repair them. The snow removal equipment has all been prepared for the winter season. Internet service has been installed at the pump house and new lights have been installed at the city shop. The maintenance department have talked with Mower-Freeborn Energy and were informed that streetlights will be going up in the North Side Park 2nd Addition and Boe Subdivision sometime next year. The maintenance department has also been in contact with Mower County about a "your speed sign" that would be posted on County Road 7 at the North end of town. The county has said that they will share the cost of the sign with the city, but the only sign that the county has found will cost \$6,000.00. The county has said that they will continue to look for different signs and the maintenance department will continue to pursue different avenues to slow down traffic coming North into town from County Road 7 as well. Representatives from Davy Engineering met with the maintenance department to look at potential sites for new wells. They were going to take the information that they had collected and get back to the city sometime after the holidays. The maintenance department also provided each council member present a copy of the Sanitary Survey Report for the Adams Public Water System conducted by the Minnesota Department of Health on 11/17/2021. The report recommended construction of an additional well to provide backup in case of future failure of existing well for the city. Also, the report recommended that a study be conducted to determine the adequacy of the city's water storage system (water tower) and the possible need for increased water storage due to city's daily usage exceeding the guidelines of providing a minimum of one day water storage capacity.

Approval of Bills:

The bills payable for November were reviewed by the City Council.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve payment of the bills as presented. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Financial Report:

The city clerk presented the October 31st, 2021 financial statements.

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the financial statement as presented. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Prairie Visions Report:

No business to report.

2021 Year End Financial Transfers:

The City clerk requested a motion on financial year end transfers that were included in the 2021 budget. Sending \$30,000.00 from the Water Fund to the Sewer Fund, \$10,000.00 from the General Fund to the 322 Building Fund, \$6,000.00 from the General Fund to the Contingency Fund, \$20,000.00 from the General Fund to the Street Maintenance Fund, and \$24,375.00 from the General Fund to the Fire Department Fund.

Also, \$776,806.48 needs to be transferred from the General Fund to the North Park Addition Construction Fund and \$15,448.44 needs to be transferred from the General Fund to the Campgrounds Improvement Fund to bring the fund balances to zero.

Motion was made by Karen Ruechel, seconded by Ella Noterman, to approve all transfers as presented. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

2022 Business License Fees:

Motion made by Karen Ruechel, seconded by Ella Noterman, establishing business license fees and approving the disbursement of business licenses for 2022. Off-sale liquor at \$100.00, Club on-sale fee at \$250.00, Sunday on-sale fee at \$100.00 annually, one-day Sunday at \$50.00, special on-sale 3.2 malt liquor fee at \$50.00, 3.2 malt liquor off-sale at \$50.00, cigarette license fees at \$50.00, game license fees at \$20.00 per game, and dance license fees at \$30.00. Votes in favor: Mike Cherney, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

Jensen Excavating & Trucking Pay App #6 / Change Order #5:

Jensen Trucking & Excavating presented the City of Adams with their sixth and final Payment App for the North Side Park 2nd Addition Project in the amount of \$37,156.19 and Change Order #5 in the amount of \$580.00 for additional erosion blanket.

Motion made by Ella Noterman, seconded by Michael Cherney, to approve Jensen Trucking & Excavating Pay App #6 in the amount of \$37,156.19 and Change Order #5 in the amount of \$580.00. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Resolution No. 16-2021:

Motion made by Michael Cherney, seconded by Karen Ruechel, to approve Resolution No. 16-2021 a Resolution To Borrow \$103,000.00 from United Farmers State Bank in order to purchase SCBA's (Self Contained Breathing Apparatus) and Oxygen Cylinders for the Adams Fire Department. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Building Permits:

Russell Retterath applied for a permit to demo a trailer house located at 12 1st Street SW.

Corky's Corner applied for a building permit to install new signs that would go up on the canopy above the fuel pumps as well as new digital gas price signs.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve building permits to Russell Retterath and Corky's Corner. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Gambling Permits:

Motion made by Ella Noterman, seconded by Michael Cherney, to approve a one day raffle permit to the Southland Sportsmen's Club for a raffle to be held March 12th, 2022 at the Adams American Legion and to Southland Schools for a raffle to be held on February 17th, 2022 at the Southland High School gymnasium. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

No further business.

Motion made by Karen Ruechel, seconded by Ella Noterman, to adjourn at 8:45 PM. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Jake Goodale

Clerk/ Treasurer