

REGULAR CITY COUNCIL MEETING

December 13th, 2022

Pursuant to due call and notice thereof, a regular meeting was duly held at City Hall at 7:00 PM on the 13th day of December 2022.

Council present: Michael Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel.

Council absent: None

Mayor: Brian Anderson presided over the meeting.

Agenda:

Motion made by Michael Cherney, seconded by Paul Kirtz, to approve the City Council meeting agenda. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

TRUTH IN TAXATION HEARING:

Mayor Anderson and the City Council reviewed the budget for 2023, as presented by the City Clerk. The budget shows a \$15,450.00 (1.84%) increase in expenses, and a \$12,750.00 (3.00%) increase in property taxes. There was 1 citizen present for the hearing concerned about the increase in their property value. The council informed him that the Mower County Assessor is the person who values the property and that issue would have to be dealt with at the County level. Upon no other concerns a motion was made by Paul Kirtz, seconded by Ella Noterman, to approve the 2023 budget. Votes in favor: Karen Ruechel, Ella Noterman and Michael Cherney. Votes against: None Motion carried.

Another motion was made by Paul Kirtz, seconded by Ella Noterman, to approve resolution #10-2022, a resolution setting the 2023 tax levy at \$437,750.00. Votes in favor: Karen Ruechel, Ella Noterman and Michael Cherney. Votes against: None Motion carried.

Approval of Minutes:

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve November 22nd and meeting minutes as presented. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Approval of Timecards:

Motion made by Michael Cherney, seconded by Paul Kirtz, to approve the November timecards. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Old Business:

The clerk informed the council that Bolton & Menk was acquired to perform the property survey at Charles Quale's residence. The clerk was told that the city would be billed hourly and the total cost would not exceed \$2500.00 to complete the survey. As of today Bolton & Menk was still waiting for title work on the property to come in so they could move forward.

The clerk updated the council on the progress with Well #5. The bidding for the project will be pushed back until after the holidays as the Minnesota Department of Health has still not approved the plans. Also, there is no word yet when the funding from MPFA will come through as that will be decided in 2023.

The clerk sent in a second payment request to the State of Minnesota on the DNR Grant received for the project at the Adams City Park and Campgrounds. The request was in the amount of \$18,884.52. The total amount requested to date is \$26,399.52 leaving \$48,780.52 yet to be received before project completion. The project is required to be completed by June of 2023.

Police Report:

No business to report

Fire Department Report:

The Adams Fire Department responded to one call in November concerning approximately 6 cornstalk bales burning in a field along with a portion of the field. Rose Creek Fire Department was paged for assistance, and the fire was extinguished.

Maintenance Department Report:

The maintenance department reported that sewer and water have been stubbed up to the showering facility site for the park project.

The fire hydrants at the North Park Addition were plugged to prevent the same freezing issues which occurred last year.

Four sewer lines were repaired or replaced in the Month of November.

Maintenance has been working on the motor for the Gravely Mower and found out it will cost \$1750.00 to replace the motor. They looked into purchasing a new used Hustler Mower to replace the Gravely, and that would cost \$6,000.00. A brand-new mower was estimated to cost approximately \$10,000.00. The council wanted the maintenance to investigate the prices of purchasing a brand-new mower further.

The maintenance department inquired about purchasing an iPad to use for the lead and copper inventory that will be required by the State of Minnesota in 2023. They would be able to use the iPad to take pictures and at the same time enter the required information into the required software application while on-site during the inventory.

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the purchase of an iPad to be used by the maintenance department during the Lead & Copper inventory required by the State of Minnesota. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney, and Karen Ruechel. Votes against: None Motion carried.

Prairie Visions Report:

No business to report

Approval of Bills:

The bills payable for November were reviewed by the City Council.

Motion made by Paul Kirtz, seconded by Ella Noterman to approve payment of the bills as presented. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Financial Report:

The city clerk presented the October 31st, 2022 financial statements.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the financial statement as presented. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Resolution No. 11-2022:

Motion made by Ella Noterman, seconded by Paul Kirtz, to approve Resolution No. 11-2022 a resolution accepting donations in the amount of \$1,000.00 and \$1,018.21 to the Adams Fire Department. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Resolution No. 12-2022:

Motion made by Karen Ruechel, seconded by Paul Kirtz, to approve Resolution No. 12-2022 a resolution designating the Adams Emergency Services Building as a polling place for 2023. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney, and Karen Ruechel. Votes against: None Motion carried.

2023 Permit & License Fees:

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the following list of fees for 2023:

Liquor On-Sale License:	\$250.00
Liquor Off-Sale License:	\$150.00
Sunday Liquor Sales:	\$100.00
Dance License:	\$30.00
Cigarette Sales License:	\$50.00
One-Day Sunday Liquor Sales:	\$50.00
Special On-Sale 3.2 Malt Liquor:	\$50.00
Operating Games License:	\$20.00 / Each
Building Permit Fee:	\$20.00
Dog License Fee:	\$15.00 / Each

Camping Fee: \$25.00

Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney, and Karen Ruechel. Votes against: None Motion carried.

2022 Year-End Financial Transfers:

The City clerk requested a motion on financial year-end transfers that were included in the 2022 budget. Sending \$14,000.00 from the Water Fund to the Sewer Fund, \$10,000.00 from the General Fund to the 322 Building Fund, \$6,000.00 from the General Fund to the Contingency Fund, \$20,000.00 from the General Fund to the Street Maintenance Fund, \$2,300.00 from the sewer fund to the Sewer Replacement fund, and \$24,350.00 from the General Fund to the Fire Department Fund.

Also, \$3,650.37 from the General Fund to the North Park Addition Construction Fund, \$11,128.46 from the General Fund to the Campgrounds Improvement Fund, \$22,971.95 from the General Fund to the 2020 Street Construction Fund, and \$0.43 from the General Fund to the Economic Development Fund to bring the fund balances to zero to end the year.

Motion was made by Paul Kirtz, seconded by Ella Noterman, to approve all transfers as presented. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Council Member Resignation:

Paul Kirtz did not run for re-election for his council seat in 2022 because he no longer wanted the position, leaving a vacant council seat. That being said, he did win the 2022 election for the vacant council seat with 5 write-in votes. Mr. Kirtz informed the council that he would be putting in his resignation as a member of the Adams City Council as of January 1st, 2023. He informed the council that he would serve as a member of the council until a new member could be appointed. The clerk was asked to see if any community members would be interested in filling the vacancy.

Pets At The Emergency Services Building:

The City issued an ordinance banning all animals unless they are service animals from all City Buildings earlier this year. An issue has arisen at the emergency services building with ambulance employees who need to stay overnight at the building during their shifts. They don't want to leave their dogs home alone for consecutive days while they work their shifts for the ambulance service. They said they would have to quit if they could not bring their dogs with them leaving the ambulance crew shorter-staffed than it already was. The council asked the clerk to revise the ordinance to state that:

- Worker's Pets Will Be Allowed To Stay In A Kennel in the **Sleeping Quarters** or **Truck Bay Areas** in the **Adams Emergency Services Building Only**.
- Pets Will Not Be Allowed In The Kitchen, Bathrooms Or Meeting Area.
- All Pets That Stay Need To Be Logged In On Worker's Schedule.

The clerk and city council will monitor the activities at the Emergency Services Building for the next six months. If this does not work out then the ordinance will be revised again.

No further business.

Motion made by Paul Kirtz, seconded by Ella Noterman, to adjourn at 8:02 PM. Votes in favor: Ella Noterman, Paul Kirtz, Michael Cherney, and Karen Ruechel. Votes against: None Motion carried.

Jake Goodale

Clerk/ Treasurer