

## REGULAR CITY COUNCIL MEETING

December 12<sup>th</sup>, 2023

Pursuant to due call and notice thereof, a regular meeting was duly held at City Hall at 7:00 PM on the 12th day of December 2023.

Council present: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman

Council absent: None

Mayor: Brian Anderson presided over the meeting.

### **Agenda:**

Motion made by Ella Noterman, seconded by Christopher Quale, to approve the City Council meeting agenda. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

### **TRUTH IN TAXATION HEARING:**

Mayor Anderson and the City Council reviewed the budget for 2024, as presented by the City Clerk. The budget shows a \$53,165.00 (6.22%) increase in expenses, and a \$10,750.00 (2.50%) increase in property taxes. There were 5 residents present for the hearing. Upon no concerns from the residents a motion was made by Michael Cherney, seconded by Karen Ruechel, to approve the 2024 budget and Resolution #17-2023, a resolution setting the 2024 tax levy at \$448,500.00. Votes in favor: Karen Ruechel, Ella Noterman, Christopher Quale and Michael Cherney. Votes against: None Motion carried.

### **Approval of Minutes:**

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the November 28<sup>th</sup> meeting minutes as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

### **Approval of Timecards:**

Motion made by Michael Cherney, seconded by Christopher Quale, to approve the November timecards. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

### **Old Business:**

After the council reviewed the Restrictions on Construction and Use specific to Boe Subdivision, it was determined that the owner of the subdivision would have the final say of whether his restrictions would allow a 26' x 40' out garage to be built within the Boe Subdivision. He determined that according to his covenants a structure that size would not be permissible.

The City of Adams received one application for the general maintenance position that was recently advertised. The clerk will be contacting the applicant to set up and interview.

### **Police Report:**

Sergeant Katelyn Fisher was present at the council meeting to submit the police report from 11/14/2023 to 12/12/2023. The Mower County Sheriff's Department spent approximately 195 hours patrolling the City of Adams during that time. They responded to 30 calls, the majority being traffic stops and medical calls.

**Fire Department Report:**

There were no calls to report in November. The two new tanker trucks were picked up and are in the Fire Department's possession.

**Maintenance Department Report:**

The capital outlay project of replacing the piping in the treatment plant was completed. The sludge from the drying beds at the treatment plant was removed and the flow meters at the plant passed all calibration tests. Flower pots were repositioned on the streets and others were put away. Flags were taken down and Christmas lights were put up. The new City Truck is back from TBEI with the Crysteel Box installed. Trees were cut down and cleaned up in the utility easement where the 8" sewer main crosses the creek near the intersection of 6<sup>th</sup> St NW and Lewison Street so it could be replaced. Eric Boe dug in and replaced the main on the East side of the creek and Craig Shaw bored the main in on the West side of the creek.

**Prairie Visions Report:**

A holiday party was held at the Creek Bar & Grill. The next meeting will happen in January.

**Approval of Bills:**

The bills payable for November were reviewed by the City Council.

Motion made by Karen Ruechel, seconded by Ella Noterman to approve payment of the bills as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

**Financial Report:**

The city clerk presented the October 31<sup>st</sup>, 2023, financial statements.

Motion made by Ella Noterman, seconded by Christopher Quale, to approve the financial statement as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

**2023 Year End Transfers:**

The City clerk requested a motion on financial year-end transfers that were included in the 2023 budget. Sending \$23,000.00 from the Water Fund to the Sewer Fund, \$10,000.00 from the General Fund to the 322 Building Fund, \$6,000.00 from the General Fund to the Contingency Fund, \$20,000.00 from the General Fund to the Street Maintenance Fund, \$2,300.00 from the sewer fund to the Sewer Replacement fund, and \$25,185.00 from the General Fund to the Fire Department Fund.

Also, \$9,041.9 from the General Fund to the North Park Addition Construction Fund and \$78,091.29 from the General Fund to the Campgrounds Improvement Fund to bring the fund balances to zero to end the year.

Motion was made by Christopher Quale, seconded by Michale Cherney, to approve all transfers as presented. Votes in favor: Ella Noterman, Michael Cherney, Christopher Quale and Karen Ruechel. Votes against: None Motion carried.

**2024 Permits & License Fees:**

The following list of license and permit fees were discussed for approval moving forward into the year 2024, along with the approval of 2024 cigarette sales licenses to Bing's Liquor, Corkys and the Adams Liquor Store and the approval of a license to operate 4 E-Tab games along with a license to hold dances to the Adams American Legion.

Liquor On-Sale License:	\$250.00
Liquor Off-Sale License:	\$150.00
Sunday Liquor Sales:	\$100.00
Dance License:	\$30.00
Cigarette Sales License:	\$50.00
One-Day Sunday Liquor Sales:	\$50.00
Special On-Sale 3.2 Malt Liquor:	\$50.00
Operating Games License:	\$20.00 / Each
Building Permit Fee:	\$20.00
Dog License Fee:	\$15.00 / Each
Camping Fee:	\$25.00

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the 2024 license and permit fees as well as approving Bing’s Liquor, Corkys and the Adams Liquor Store with licenses to sell cigarettes and to approve The Adams American Legion with licenses to operate 4 E-Tab games and a license to hold dances. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

**Tax Abatement Policy:**

Motion made by Christopher Quale, seconded by Michael Cherney, to approve the extension of the City of Adam’s tax abatement policy from January 1<sup>st</sup> 2024 to December 31<sup>st</sup> 2025 with minor adjustment made to the previous policy which ran from January 1<sup>st</sup> 2022 to December 31<sup>st</sup> 2023. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

**Farmers State Agency Letter:**

The city received a letter from Farmers State Agency stating that Curtis Sheely, the City of Adam’s main contact regarding insurance needs, was no longer an employee of Farmers State Agency of Adams. The council advised the clerk to contact Farmers State Agency to ensure that the city has a single point of contact regarding the City’s insurance needs.

Motion made by Michael Cherney, seconded by Ella Noterman, to adjourn at 7:56 PM. Votes in favor: Ella Noterman, Michael Cherney, Christopher Quale and Karen Ruechel. Votes against: None Motion carried.

Jake Goodale  
Clerk/ Treasurer