

REGULAR CITY COUNCIL MEETING

November 9th, 2021

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 9th day of November 2021.

Council present: Michael Cherney, Ella Noterman, Paul Kirtz and Karen Ruechel.

Council absent: None

Mayor: Brian Anderson presided over the meeting.

Agenda:

Motion made by Paul Kirtz, seconded by Michael Cherney, to approve the City Council meeting agenda. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

Approval of Minutes:

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the October 26th, 2021 meeting minutes as presented. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

Approval of Timecards:

Motion made by Karen Ruechel, seconded by Michael Cherney, to approve the October time cards. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

Old Business:

The clerk presented the council with an ad to be put in the Mower County Independent advertising a 10' x 25' office space, recently vacated by Sterling Insurance Agency, for \$295.00 per month. The ad is to be run for the next two months.

The council also discussed the lighting options for both the Boe Subdivision and the North Side Park 2nd Addition and the option of moving the speed limit and reduce speed signs on Co Rd 7 farther to the North as motorists enter into the City of Adams. The maintenance department and the city clerk were going to look into this matter to see what could be done.

Police Report:

The Mower County Sheriff's Department provided a detailed report of police calls which were responded to for the Month of October. There were 32 calls responded to within the city limits of Adams. Sheriff Sandvik also informed the council that by January 2022 the assigned Sargeant for our area will be attending at least one council meeting per month.

Fire Department Report:

No fires were responded to in October.

The ambulance would like to charge a EMT Response Fee of \$100.00 on top of the Fire Department's fee whenever an EMT's presence is required at the scene of a fire. A report from the Adams Area Ambulance will be required so the City knows when EMTs aided the fire department.

Maintenance Department Report:

The maintenance department reported that Schmitz Electric has stubbed electric services to the new campsites and to the new showering facility that will be going up at the Adams City Park. The crew has been using overburden fill dirt from the North Side Park 2nd Addition project as a way to lower project costs for the park.

The maintenance department has approved the replacement of two new sewer service lines in town in response to new Ordinance #190 AN ORDINANCE AMENDING ORDINANCE NO. 139, AN ORDINANCE ESTABLISHING SEWER USE REGULATIONS, CONCERNING POINT OF SALE CERTIFICATIONS WITHIN THE CITY OF ADAMS.

Approval of Bills:

The bills payable for October were reviewed by the City Council.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve payment of the bills as presented. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

Financial Report:

The city clerk presented the September 30th, 2021 financial statements.

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the financial statement as presented. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

Prairie Visions Report:

No business to report.

Historical Society:

Three members, Nancy Thalberg, Janet Stephenson and Charlie Gilles, from the Adams Area Historical Society attended the council meeting. They spoke to the city council about their desire to write a couple grants to help pay for some structural updates to the historical building located @ 322 West Main Street. They informed the council that these grants would be written by members of the Historical Society at no cost to City of Adams. They also wanted to make sure that the Historical Society would continue to garner support from the City of Adams by contributing some funding to the construction updates and by continuing to allow the Historical Society to use the building located at 322 West Main Street as the History Center for the City of Adams. The council collectively agreed that historical society should proceed to write the grants and continue to use the building located at 322 West Main Street. Financial support from the City would be determined at a later date when a final grant amount could be determined in 2022.

Well Site Investigation / Preliminary Engineering Report:

Two years ago, the Minnesota Department of Health provided the City of Adams with a Drinking Water Protection Sanitary Survey Report. Two recommendations in the report were the construction of a secondary well and a possible need for increased water storage. The maintenance department and the city clerk have been talking with engineers from Davy Engineering Co. about the process of getting started with these two tasks. The engineers explained that the process is all started with a Well Site Investigation (WSI) report and a Preliminary Engineering Report (PER). It was stressed that a Well Site Investigation (WSI) should be the first report finished, so when a new well site is discovered it can be logged on the Preliminary Engineering Report (PER).

The completion of a Well Site Investigation (WSI) is necessary for the Minnesota Department of Health to approve a new well site and move into the design phase. The WSI would also include a topographic and property survey of the proposed well site. The total estimated cost provided by Davy Engineering Co. for the WSI including the topographic survey was \$15,000.00 to \$17,000.00.

The Preliminary Engineering Report (PER) will evaluate all aspects of the City's water system including supply, storage, distribution and treatment. The PER will evaluate the current condition of the City's water system, recommend improvements to the water system, develop cost estimates for the recommended improvements, evaluate funding alternatives for recommended improvements and present funding scenarios and impacts on user rates. The PER was recommended by the Minnesota Department of Health as the need for extra water supply storage is likely. The PER would also be required by funding agencies before the City could apply for any grants or loans. The total estimated cost provided by Davy Engineering Co. for the PER was \$15,000.00.

The council unanimously decided to move forward with Davy Engineering conducting a Well Site Investigation (WSI) and the clerk was instructed to contact Davy Engineering to start the process.

Gambling Permits:

The Adams Town and Country Recreation Corporation applied for a gambling permit for a raffle to be held 12/4/2021 during the Festival of Trees Celebration here in Adams.

Motion made by Paul Kirtz, seconded by Ella Noterman, to approve Adams Town and Country Recreation Corporation for a gambling permit for a raffle to be held on 12/4/2021. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

The Southland School applied for a gambling permit for next year. Permit was filled out incorrectly and returned to the school for resubmittal after corrections were made.

Delinquent Water & Sewer Bills:

Delinquent water bills notices have been mailed out and they will be presented to the city council for approval to be sent to Mower County to go onto property taxes at the next council meeting on 11/23/2021.

Fire Hall Cleaning:

Cedar Valley Services would like to train employees by using them to clean the Emergency Services Building located at 16 East Main Street. The service would be done at no charge to the city and would be fully supervised by Cedar Valley staff. If the city is happy with the cleaning services provided after the training is complete, the trained employees will continue to clean the Emergency Services Building at minimum wage with the City's blessing.

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the training of employees to clean the Emergency Services Building. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

502 Bergen Street:

It was brought up at the meeting that the roof of the house that stands at 502 Bergen Street is beginning to collapse. There is scaffolding set up on the West side of the house which gives easy access to anyone who wants to climb up on the unsafe structure. The clerk has been asked to send the owner a certified letter notifying them that they have 30 days to remove the scaffolding or further action will be taken to remedy the situation.

No further business.

Motion made by Paul Kirtz, seconded by Ella Noterman, to adjourn at 8:15 PM. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

Jake Goodale

Clerk/ Treasurer