

REGULAR CITY COUNCIL MEETING
October 9th, 2018

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 9th day of October, 2018.

Council present: Nancy Thalberg, Gail Anderson, Paul Kirtz, Karen Ruechel, and Peter Schmitz.

Council absent: None

Mayor Nancy Thalberg presided at the meeting.

Motion made by Anderson, seconded by Ruechel, to approve the City Council meeting agenda with the additions of Mower County Trails Committee snowmobile trail contract, water meter reader programming, street reconstruction proposals. Votes in favor: Anderson, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Anderson, seconded by Schmitz, to approve the September 11th, and September 25th, 2018 minutes as recorded. Votes in favor: Anderson, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Michael Gehrke presented the September police report. The report lists 4 State citations, 1 City citation, 3 warning tickets, 4 fire/ambulance assists, 3 law enforcement assists, and 2 school visits. Mike reported that the new officer training is coming along well. The officers have completed EVOC and handgun qualification the past month. Uniforms are arriving slowly. Mike is waiting for the BCA to clear the background checks.

Curt Sheely presented the Fire Department report for September. The department responded to four calls during the month. There was one missing person assist, one Mayo One landing assist, one fire alarm at the Cedar Court Apartments, and one weather spotting alert. Curt reported that the department received a donation of \$200.00 from the Herb Hess family. Curt reported that he has concerns with the last public event at the Fire Hall. Curt reported that the trucks were not returned to their proper place in the Fire Hall. This could cause problems in the future for responding quickly to emergency calls. The City Council recommended better communications between the organizers of events and the directors and chiefs of the emergency services organizations. The city council felt that a thirty day notice should be given by organizations wishing to use the Fire Hall.

Craig Hegge presented the maintenance report for the past month. Craig reported that investigations are continuing into water infiltrations of the sanitary sewer system. The maintenance department met with the City engineer and DOT representatives to close out the Hwy 56 road project. The State will hold back funds to insure that leaking manholes are corrected before final close out. Craig has ordered plugs to close holes in manhole lids to prevent water seepage into manholes.

City Clerk Jim Kiefer informed the City Council that the software used to calculate the automatic meter readings will no longer be supported. The City needs to install a new software package to continue using the automatic meter reader. The automatic water meter modules are also being discontinued. The City needs to order approximately 120 modules to have enough to supply all residences with automatic meter readers. Motion made by Anderson, seconded by Ruechel, to purchase Beacon software package at a cost of \$3,450.00, and to purchase 125 meter modules at a cost of \$12,500.00 from Metering & Technology Solutions. Funding will come from the Water Line Repair

Fund. The fund will be reimbursed as revenue becomes available through water billing. Votes in favor: Anderson, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

The bills payable were reviewed.

Motion made by Ruechel, seconded by Kirtz, to approve payment of bills as submitted. Votes in favor: Anderson, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

The city clerk presented the August 31st, 2018 financial statements. Motion made by Schmitz, seconded by Kirtz, to approve the financial statement as presented. Votes in favor: Anderson, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Gail Anderson gave the Prairie Visions report for September. The bike ride is being planned for next summer. The event will begin in Adams. A date has not been set as of this meeting.

Motion made by Kirtz, seconded by Schmitz, establishing business license fees for 2019. Off-sale liquor at \$100.00, Club on-sale fee at \$250.00, Sunday on-sale fee at \$100.00 annually, one-day Sunday fee at \$25.00, special on-sale 3.2 malt liquor fee at \$25.00, 3.2 malt liquor off-sale at \$25.00, cigarette license fees at \$25.00, game license fees at \$10.00 per game, and dance license fees at \$30.00. Votes in favor: Anderson, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to approve a grant agreement with the DNR to have the City of Adams act as a sponsor for Mower County Trails. The City of Adams will pass through funds received from the grant to Mower County Trails. Votes in favor: Anderson, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Discussion was held on the need for street reconstructions in 2019. Due to continuing deterioration the City Council felt it is time to consider reconstruction of 5th Street, one block of Bergen Street west of 5th Street, and one block of Water Street between 1st and 2nd Street. Motion made by Kirtz, seconded by Anderson, to approve Resolution #13-2018, a resolution ordering preparation of report on improvement for the following streets.

5th Street between north line of Main Street and South line of center line of Lewison Street.

- Replace bituminous surface, water lines, sewer lines, and storm sewer lines.

Bergen Street west of 5th Street

- Replace bituminous surface, water lines, sewer lines, and storm sewer lines.

Water Street west of 2nd Street.

- Replace bituminous surface, water lines, sewer lines, and storm sewer lines.

Votes in favor: Anderson, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Motion made by Ruechel, seconded by Kirtz, to approve resolution #12-2018, a resolution cooperating with the Minnesota Department of Transportation for snow removal in the City of Adams, Minnesota. The rate for use of the City's skid loader and snow blower was set at \$160.00 per hour. Votes in favor: Anderson, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Mayor Nancy Thalberg reported on activities at the History Center. An event will be held November 25th at 3:00 pm to close the time capsule. The History Center was awarded a \$500.00 grant from Freeborn Mower Cooperative Services. Mayo Health Systems has donated a computer to the History Center. Nancy reported that the History Center has changed its hours to be open on Friday to co-inside with the open hours of the Veteran's Museum. The History Center will also be open on the Saturday nights that the Legion has a chicken fry.

Motion made by Anderson, seconded by Kirtz, to adjourn. Votes in favor: Anderson, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer