

REGULAR CITY COUNCIL MEETING

September 10th, 2019

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 10th day of September, 2019.

Council present: Brian Anderson, Michael Cherney, Paul Kirtz, Peter Schmitz, and Karen Ruechel.

Council absent: None.

Mayor Brian Anderson opened the meeting with the pledge of allegiance.

Motion made by Kirtz, seconded by Cherney, to approve the City Council meeting agenda with the addition of discussion on Ordinance #189 (tobacco regulations), and Kris Kiefer retirement. Votes in favor: Cherney, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Motion made by Ruechel, seconded by Schmitz, to approve the August 13th, and August 27th, 2019 minutes as recorded. Votes in favor: Cherney, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Fire Chief Dillon Heimer presented the Fire Department report. Dillon reported that there were no calls the past month. Dillon reported that the rescue truck and grass rig pickup received from the Adams Rural Fire Association should be operational this week.

Members of the Adams Rural Fire Association and representatives of all Townships and Cities in the fire service area were present to review the 2020 budget for the Adams Fire Department. The Adams Rural Fire Association will be dissolving, and the Townships and Cities that make up the Association will contract with the City of Adams for fire protection. City Clerk Jim Kiefer reviewed the proposed fire department budget with representatives of all the Cities and Townships in the service area.

Al Sorenson updated the City Council on the progress of the 2020 Street project. Al reported that televising of the sewer service lines on 5th Street and Water Street should begin next week. I & S Group engineers have been taking soil samples and locating service lines along 5th Street and Water Street the past two weeks.

The bills payable for August were reviewed by the City Council. Motion made by Kirtz, seconded by Cherney, to approve payment of the bills as presented. Votes in favor: Cherney, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

The city clerk presented the July 31st, 2019 financial statements. Motion made by Schmitz, seconded by Kirtz, to approve the financial statement as presented. Votes in favor: Cherney, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Discussion was held on the proposed 2020 budget and proposed tax levy. The city clerk presented the proposed 2020 General Fund and Debt Service Fund budget totaling \$821,534.00, and a proposed tax levy of \$419,600.00. Capital outlay items include a skid loader upgrade (\$6000.00), plant flume (\$15,000.00), snow blower (\$6000.00) and City Hall roof (\$35,400.00). A total of \$92,850.00 was proposed for General Fund transfers. Proposed transfers from the General Fund include \$39,000.00 to the Sewer Fund, \$10,000.00 to the 322 Building Fund, \$6000.00 to the Contingency Fund, \$17,850.00 to the Fire Department Fund, and \$20,000.00 to

the Street Maintenance Fund (designate \$10,000.00 for seal coating, \$10,000.00 for a new City pickup). Other transfers include \$5000.00 from the Water Fund to Sewer Fund, \$2300.00 from the Sewer Fund to Sewer Replacement Fund. The 2020 budget would decrease 5.4%, and the tax levy would increase 3.0%. Motion made by Cherney, seconded by Kirtz, to approve Resolution #11-2019, a resolution adopting the proposed 2020 budget as presented. Votes in favor: Cherney, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Motion made by Schmitz, seconded by Cherney, to approve Resolution #12-2019, a resolution adopting the proposed 2020 tax levy as presented. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Cherney, seconded by Ruechel, to approve Resolution #13-2019, a resolution to designate the Emergency Services Building as the polling place for 2020 elections. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to approve and accept the final plat as presented by Southland Schools. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

City Clerk Jim Kiefer informed the City Council that a grant for \$10,000.00 was received from the Minnesota Historical Society. The grant allocation is for hiring a qualified engineer to conduct a condition assessment of the First National Bank Building. The First National Bank Building is listed as a national historical building. The building is currently used as a history center.

City Clerk Jim Kiefer reviewed a proposed tobacco ordinance that would repeal the current ordinance and change the age to purchase tobacco products from 18 years to 21 years. The ordinance would establish new penalties and compliance procedures. The City Council tabled action on the Ordinance until the next council meeting.

Discussion was held on the retirement of deputy clerk Kris Kiefer. Kris requested that the City Council approve a phased retirement plan. The phased retirement would allow Kris to work a few hours a week with no benefits. The hours worked would not affect PERA benefits. Motion made by Cherney, seconded by Ruechel, to approve a phased retirement for Kris Kiefer. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

No further business.

Motion made by Cherney, seconded by Ruechel, to adjourn. Votes in favor: Cherney, Kirtz, Schmitz, and Ruechel. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer