

## SPECIAL CITY COUNCIL MEETING

September 26<sup>th</sup>, 2023

Pursuant to due call and notice thereof a special meeting was duly held at City Hall at 5:30 PM on the 26th day of September 2023.

Council present: Michael Cherney, Christopher Quale, Ella Noterman and Karen Ruechel.

Council absent: None

Mayor: Brian Anderson presided over the meeting.

### **Agenda:**

Motion made by Ella Noterman, seconded by Christopher Quale, to approve the City Council meeting agenda. Votes in favor: Michael Cherney, Christopher Quale, Ella Noterman and Karen Ruechel. Votes against: None Motion carried.

### **Approval of Minutes:**

Motion made by Michael Cherney, seconded by Ella Noterman, to approve the September 6<sup>th</sup> & 12<sup>th</sup>, 2023 meeting minutes as presented. Votes in favor: Michael Cherney, Christopher Quale, Ella Noterman and Karen Ruechel. Votes against: None Motion carried.

### **Southland Schools Water Usage:**

Two representatives from the Southland School were present at the meeting. They came to talk to the council about the school's water usage while watering both the football practice field and playing field. They explained that the lack of rain this summer had hardened the fields which presented a player safety issue. The school has used over 600,000 gallons of water to make the fields more playable and safer for the players, and they were wondering if they could get credit on their sewer usage for this reason. The council decided that they would allow a one-time credit of the sewer usage and only charge the same amount that was charged to the school in the 3<sup>rd</sup> quarter of 2022.

Motion made by Karen Ruechel, seconded by Ella Noterman to approve a one-time credit to Southland Schools for their sewer usage in the 3<sup>rd</sup> quarter of 2023 and to charge them the same amount of usage that was billed in the 3<sup>rd</sup> quarter of 2022. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

### **4<sup>th</sup> Street Sewer Main:**

The sewer service line at 217 4<sup>th</sup> St. NW was videoed because of a sewer backup. The video showed a hole in the line where it connects to the sewer main. The maintenance department believes it would be best to video the main to determine if the repairs need to be made at the City's sewer main or the homeowner's service line. The maintenance department explained that the plan was to have the main under 4<sup>th</sup> St. videoed in 2024 from Bergen Street running North approximately 1400 feet with money budgeted in Capital Outlay, but it would be better to get it done right now since this problem arose, it is believed that it will cost somewhere between \$2500.00 and \$3000.00 to complete this task. The council agreed and told the maintenance crew to move forward with videoing the sewer main under 4<sup>th</sup> Street from Bergen Street to approximately 1400 feet North. The clerk said he could use some money from the sewer replacement fund to pay for the services to video the sewer main.

**Old Business:**

Eric Wiste attended the council meeting to discuss the new tanker trucks that are being built for the Fire Department at Vander Haag's Inc. He informed the council that the trucks may take longer to acquire because Vander Haag's price to install the tanks on the trucks brought the total price to \$107,500.00 per truck. Approximately \$15,000.00 to \$20,000.00 more per truck than the council approved. The Fire Department has looked into different ways to get the 2500-gallon tanks on the trucks. They found that we could buy the tanks and have Logan Kirtz build and install them, which would bring the total price of the trucks to not more than \$80,000.00 each. The council was agreeable and let Eric know that we should move in the direction of having Logan Kirtz build and install the tanks on the new trucks. Eric said that until the new trucks are ready we should look into purchasing the tanker truck that the Rose Creek Fire Department is trying to sell for \$5000.00. It could be utilized as the Adams Fire Department's water tanker until the other trucks are ready, and the department wouldn't have to rely solely on mutual aid for extra water.

Motion made by Michael Cherney, seconded by Ella Noterman to approve the purchase of the water tanker truck from the Rose Creek Fire Department for \$5000.00. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

The maintenance department said the tentative date to get the new maintenance truck with the new Crysteel box installed will be around 12/1/2023. The maintenance department also said that the sewer main repairs on the main that starts at the manhole at 6<sup>th</sup> Street NW and heads West across the creek should begin sometime in November.

The clerk was able to obtain another quote from Metro Sales for a Ricoh IM C 3010 copier at City Hall. They provided a price of \$169.00 monthly, which included the price of leasing the machine, the machine maintenance, and the price of copies. This price is locked in for 5 years with no increases. This quote seemed better to the council than the previous quote for a Sharp BP-70C31 received from Access Systems, which started out at \$179.00 monthly for the first year and increased by 7 percent over the next four years.

Motion made by Karen Ruechel, seconded by Ella Noterman to approve the quote from Metro Sales for a Ricoh IM C 3010 copier for \$169.00 per month locked in over the next 5 years. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

**2024 Proposed Budget:**

Discussion was held on the proposed 2024 budget and proposed tax levy. The city clerk presented the proposed 2024 General Fund and Debt Service Fund budget totaling \$907,500.00, and a proposed tax levy of \$448,500.00. Capital outlay items include new skid loader tires (\$1,500.00), painting the inside of the water tower (\$45,000.00), repair of footings on the outside of the water tower (\$9,500.00), videoing & reporting on the city's oldest sewer mains (\$5,000.00) and plow mounts for the city's new maintenance truck (\$3,000.00). A total of \$77,526.00 was proposed for General Fund transfers. Proposed transfers from the General Fund include \$10,000.00 to the 322 Building Fund, \$6000.00 to the Contingency Fund, \$23,526.00 to the Fire Department Fund, \$18,000.00 to the Sewer Fund, and \$25,000.00 to the Street Maintenance Fund (designating \$15,000.00 for street maintenance and repairs and \$10,000.00 to go towards the next city pickup). Other transfers include \$2300.00 from the Sewer Fund to Sewer Replacement Fund. The 2024 budget would increase 6.22%, and the tax levy would increase 2.50%.

**Resolution No. 10-2023:**

Motion made by Ella Noterman, seconded by Michael Cherney, to approve Resolution No. #10-2023, a resolution adopting the proposed 2024 budget as presented and setting a date and time for all Adams residents to attend a public hearing to express their opinions on the budget on December 12<sup>th</sup>, 2023 at 7:00 PM at Adams City Hall. Votes in favor: Ella Noterman, Michael Cherney, Christopher Quale, and Karen Ruechel. Votes against: None Motion carried.

**Resolution No. 11-2023:**

Motion made by Michael Cherney, seconded by Karen Ruechel, to approve Resolution No. #11-2023, a resolution adopting the proposed 2024 tax levy as presented. Votes in favor: Ella Noterman, Michael Cherney, Christopher Quale, and Karen Ruechel. Votes against: None Motion carried.

**Building Permit:**

Motion made by Ella Noterman, seconded by Karen Ruechel to approve the issuance of a building permit to Alan Sorenson at 208 2<sup>nd</sup> St. NW to replace a section of sidewalk. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

No further business.

Motion made by Michael Cherney, seconded by Ella Noterman to adjourn at 6:35 PM. Votes in favor: Michael Cherney, Christopher Quale, Ella Noterman and Karen Ruechel. Votes against: None Motion carried.

Jake Goodale  
Clerk/ Treasurer