

REGULAR CITY COUNCIL MEETING

September 12th, 2023

Pursuant to due call and notice thereof, a regular meeting was duly held at City Hall at 7:00 PM on the 12th day of September 2023.

Council present: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman

Council absent: None

Mayor: Brian Anderson presided over the meeting.

Agenda:

Motion made by Ella Noterman, seconded by Christopher Quale, to approve the City Council meeting agenda. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Approval of Minutes:

Motion made by Karen Ruechel, seconded by Michael Cherney, to approve August 22nd and September 6th meeting minutes as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Approval of Timecards:

Motion made by Michael Cherney, seconded by Karen Ruechel, to approve the August timecards. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Well #5 Bid Tabulation:

Alex Jaromin, the engineer for the Well #5 Construction project, presented the council with the only bid from the party interested in Phase #1 of the construction of Well #5.

Traut Companies	\$337,681.00
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Resolution #09-2023:

A resolution accepting a bid and awarding the contract for the construction of Phase #1 of The Well #5 project contingent upon approved funding from the Minnesota Public Facilities Authority (MPFA).

Motion made by Ella Noterman, seconded by Michael Cherney to approve the authorization to enter into a contract with Traut Companies of St. Joseph, Minnesota, in the name of the City of Adams for Phase #1 (the construction of Well #5) of the City of Adam's water improvement project, contingent upon approved funding from the MPFA. Votes in favor: Christopher Quale, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Police Report:

Deputy Andrew Pike was present at the council meeting to submit that between the months of July to August the Mower County Sheriff's Department spent 378 hours patrolling the City of Adams averaging approximately 6 hours per day over the past 63 days. Over that time the department responded to 54 calls most of which were traffic stops, public assists, suspicious activity calls, medical calls, and civil process calls. The council talked to the Deputy about procuring speed signs to be posted at the East and West ends of town on Hwy 56. Also talked about was the Sheriff's Department conducting walkthroughs

through both the Southland High School and the Sacred Heart School here in town, along with the possibilities of law enforcement being present at the football field during the Southland Rebel home games.

Fire Department Report:

The clerk reported that there were two fire calls towards the end of the month of July and one in the Month of August. Steve Nagele was present at the meeting to discuss the bill he received from a fire call in July. He thought he was being overcharged by the fire department for the amount of work that was done during the call to his house. The clerk was asked to speak to the Fire Chief Dillon Heimer about the call and figure out how to proceed with Mr. Nagele's bill.

The Adams Fire Department will receive a one-time Public Safety Aid Payment in the amount of \$30,150.00 from the State of Minnesota's surplus money by the end of the year.

Maintenance Department Report:

The new city truck was delivered to Crysteel in Mankato to get the box installed. Could take as long as 2-3 months to finish. Two sewer service lines were inspected in August. Trees were taken down in the sewer easement where the City of Adams will be repairing a sewer main on the West side of town. The ADA trails at the campgrounds have been completed, signs have been installed and we are still waiting for new fire rings for the new campsites. The maintenance crew painted all the curbs by the fire hydrants in town and painted all handicap markings in the handicapped parking spaces around town. Asphalt was replaced in Lewison Street where a sewer repair was completed in June. MN Energy installed a new gas meter at the treatment plant.

Prairie Visions Report:

No news to report.

Approval of Bills:

The bills payable for August were reviewed by the City Council.

Motion made by Karen Ruechel, seconded by Ella Noterman to approve payment of the bills as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Financial Report:

The city clerk presented the July 31st, 2023, financial statements.

Motion made by Ella Noterman, seconded by Christopher Quale, to approve the financial statement as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

2024 Proposed Budget:

The clerk presented the proposed 2024 budget and proposed tax levy, and a discussion was held thereafter. The council made some suggested changes, and the clerk will bring the budget to the next meeting to be reevaluated.

Copier Lease:

The lease for the copier at City Hall will be up for renewal in the Spring of 2025. The clerk has gotten quotes from Metro Sales and Access Systems. Metro Sales quoted a Ricoh IM C 3010 which includes both the monthly machine lease and copies for \$248.00 per month for the next four years. Access Systems quoted a Sharp BP-70C31, which included the monthly machine

lease and copies for \$180.00 per month. Access System's price will increase 7% yearly for the next four years.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve Access Sytem's quote of \$180.00 per month for a Sharp BP-70C31 Copier/Printer/Faxer/Scanning Machine. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Building Permits:

Jerry Wiste wants to put a 10' x 28' addition on the back of his house at 207 Bergen Street. Nick Mensink wants to put a 12' x 7' addition on the front of his house located at 217 5th St. NW and Cristy Sathre wants to install a privacy fence in her backyard at 307 Lincoln Street. All projects meet setbacks, and the clerk sees no reason to keep a hold on any of the permits.

Motion made by Ella Noterman, seconded by Karen Ruechel, to approve building permits to Jerry Wiste at 207 Bergen Street, Nick Mensink at 217 5th St. NW, and Cristy Sathre at 307 Lincoln Street. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Gambling Permit:

Motion made by Christopher Quale, seconded by Michael Cherney, to approve a gambling permit to the Southland Youth Clay Target Team to hold a raffle at the Adams American Legion in October. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Motion made by Michael Cherney, seconded by Ella Noterman, to adjourn at 8:47 PM. Votes in favor: Ella Noterman, Michael Cherney, Christopher Quale and Karen Ruechel. Votes against: None Motion carried.

Jake Goodale
Clerk/ Treasurer