

## REGULAR CITY COUNCIL MEETING

September 10<sup>th</sup>, 2024

Pursuant to due call and notice thereof, a regular meeting was duly held at Adams City Hall at 6:00 PM on the 10th day of September 2024.

Council present: Michael Cherney, Christopher Quale and Nick Anderson.

Council absent: Brian Anderson

Assistant Mayor: Karen Ruechel presided over the meeting.

### **Agenda:**

Motion made by Christopher Quale, seconded by Nick Anderson, to approve the City Council meeting agenda. Votes in favor: Michael Cherney, Christopher Quale and Nick Anderson. Votes against: None Motion carried.

### **Approval of Minutes:**

Motion made by Michael Cherney, seconded by Christopher Quale, to approve August 27<sup>th</sup> meeting minutes with two corrections. Votes in favor: Michael Cherney, Christopher Quale and Nick Anderson. Votes against: None Motion carried.

### **Approval of Timecards:**

Motion made by Michael Cherney, seconded by Nick Anderson, to approve the August timecards. Votes in favor: Michael Cherney, Christopher Quale and Nick Anderson. Votes against: None Motion carried.

### **Old Business:**

The clerk gathered some information regarding the usage of the meeting room in the Emergency Services Building as a potential community center. The first thing discussed was obtaining liability insurance from all groups and parties interested in renting/using the facility along with the need for liquor liability insurance if the city allowed alcoholic beverages to be served in the building. Also discussed were rental rates and the need for the city to acquire an adequate security deposit from all renters that would be able to cover any potential damage to the facility or its contents. The clerk then discussed that the city would need to set clear guidelines that determine what the facility can or cannot be used for to prevent any claims of discrimination towards any groups. The council also discussed allowing the preparation of food and drinks at the facility or whether the city should force all food and drinks to be catered. If food and beverages will be prepared at the community center the city will need to make sure that the facility complies with Minnesota Department of Health standards for food preparation, in which a simple kitchenette will not suffice. The city would then need to upgrade to commercial-grade fixtures, much like the City of LeRoy had to do at its community center. The clerk then explained that the current facility's primary use is dedicated to Adams Emergency Services and Emergency Service meetings, and the Adams Township Office and Adams Township meetings, and secondarily, it serves as the polling location for the City of Adams and Adams Township. If the city were to use the meeting room as a community center and create a multipurpose facility, the offices and equipment bays would need to be secured to make sure public access is denied to those areas to prevent any potential injuries, claims, or HIPAA violations.

After going over the information Motion made by Nick Anderson, seconded by Michael Cherney, to eliminate the idea of using the meeting room at the Emergency Services Building as

a community center and to find a dedicated site to be used solely as a community center to minimize any losses that could come from any claims against the city and to provide an adequate facility for events that can be both beneficial to the city and its residents. Votes in favor: Michael Cherney, Christopher Quale and Nick Anderson. Votes against: None Motion carried.

### **Police Report:**

Sargeant Katelyn Fisher was present and reported that the Mower County Sheriff's Department patrolled the City of Adams for a total of 174 hours from August 11<sup>th</sup> to September 9<sup>th</sup>. There were 36 calls for service in the city, with 7 traffic stops and 11 medical calls being the main focus.

### **Fire Department Report:**

Chief Dillon Heimer reported that the Adams Fire Department responded to one call in the month of August. There was no other news to report.

### **Maintenance Department Report:**

The maintenance department reported the lead and copper service line report was completed with most properties being surveyed. Bolton & Menk will send a report to the city letting us know what needs to happen next. JB Vinyl created a sign for the City to hang up at the Treatment Plant letting contractors know that contact and approval must be made through the City before they can take water. During a test run, the maintenance department noticed a small puddle of antifreeze under the Well #4 generator. A clamp was tightened, and the generator will be monitored closely for the next few weeks to ensure the leak was corrected. Two of four water samples sent in from last quarter came back with good results. The City is still waiting to hear back about the other two results. There is a tree on the Northwest corner of the intersection of 3<sup>rd</sup> Street and Bergen Street that is obstructing the vision of school bus drivers. The maintenance department will try trimming the tree to see if that helps with the problem; otherwise, it will need to be removed. Jason Weis was contacted about rejuvenating the Richard Matheis Memorial in the City Park. He will put an estimate together and get it back to the City.

### **Prairie Visions Report:**

The City of Adams received a new picnic table from Prairie Visions. It was determined that the new table would be an excellent addition to the veterans memorial site. No other news to report.

### **Approval of Bills:**

The bills payable for August were reviewed by the City Council.

Motion made by Christopher Quale, seconded by Michael Cherney, to approve the payment of August bills. Votes in favor: Michael Cherney, Christopher Quale and Nick Anderson. Votes against: None Motion carried.

### **Financial Report:**

The city clerk presented the July 31<sup>st</sup>, 2024 financial statements.

Motion made by Michael Cherney, seconded by Christopher Quale, to approve the financial report as presented. Votes in favor: Michael Cherney, Christopher Quale and Nick Anderson. Votes against: None Motion carried.

### **2025 Proposed Budget:**

The clerk presented the proposed 2025 budget and proposed tax levy, and a discussion was held thereafter. The council made some suggested changes, and the clerk will bring the budget to the next meeting to be reevaluated.

**Resolution No. 12-2024**

Motion made by Christopher Quale, seconded by Nick Anderson, to approve Resolution No. 12-2024, a resolution cooperating with the Minnesota Department of Transportation for snow removal in the City of Adams. Votes in favor: Michael Cherney, Christopher Quale, and Nick Anderson. Votes against: None Motion carried.

**Land Sale:**

Kelvin Retterath contacted the city to see if it was interested in purchasing Parcel Number 21.009.0440 from him. The matter was discussed, and as of right now, the council did not see any benefit to the city if the land was purchased.

**Property & Auto Insurance Policy:**

The property and auto insurance policy for 2025 was discussed. The policy increased 8% from the previous year, which would be approximately \$1300.00.

Motion made by Michael Cherny, seconded by Christopher Quale, to accept the 8% increase and continue with the League of Minnesota Cities Property and Auto Insurance policy. Votes in favor: Michael Cherny, Christopher Quale, and Nick Anderson. Votes against: None Motion carried.

No further business.

Motion made by Michael Cherney, seconded by Christopher Quale, to adjourn at 7:51 PM. Votes in favor: Michael Cherney, Christopher Quale and Nick Anderson. Votes against: None Motion carried.

Jake Goodale

Clerk/ Treasurer