

CITY COUNCIL MEETING

June 9th, 2020

Pursuant to due call and notice thereof a special meeting was duly held in City Hall on the 9th day of June 2020, at 7:00 pm.

Council present: Brian Anderson, Michael Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel.

Council absent: None.

Mayor Brian Anderson presided at the meeting.

Motion made by Ella Noterman, seconded by Mike Cherney, to approve the agenda as presented. Votes in favor: Paul Kirtz, Ella Noterman, Karen Ruechel, and Michael Cherney. Votes against: None Motion carried.

Motion made by Mike Cherney, seconded by Paul Kirtz, to approve the May 26, 2020 minutes as presented. Votes in favor: Paul Kirtz, Ella Noterman, Karen Ruechel, and Michael Cherney. Votes against: None Motion carried.

City Clerk Jim Kiefer reported that the Fire Department responded to one grass fire since the last city council meeting.

Craig Hegge reviewed the maintenance report with the city council. Craig estimated that it would cost approximately \$14,700.00 to build a storage shed to house the generator for the City well. A motion made by Mike Cherney, seconded by Karen Ruechel, to proceed with construction of a storage shed to house the City well generator. The project will include installing a gas line, electric line, and a transfer switch to the shed. Total cost of the project will not exceed \$14,700.00. Votes in favor: Mike Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

A motion made by Paul Kirtz, seconded by Karen Ruechel, to accept a quote \$2,250.00 from Eric Boe & Sons LLC to replace 40 feet of drainage pipe south of Commerce Street between Adams Builders Supply and Northern Country Coop. Votes in favor: Mike Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

Discussion was held on how to proceed in opening the City Park. The council decided to allow use of the playground equipment and the park shelters. The maintenance department was directed to place social distancing signs and use at your own risk signs around the playground equipment and the park shelters. The bathrooms will remain closed, and porta potties will not be placed in the park.

The bills payable were reviewed.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve payment of bills as presented. Votes in favor: Mike Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

The city clerk presented the April 30th, 2020, financial statements. Motion made by Paul Kirtz, seconded by Mike Cherney, to approve the financial statement as presented. Votes in favor: Mike Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

Council member Ella Noterman reported that she met with a Mower County Deputy concerning dogs designated as dangerous in the City limits. The City currently has one dog with the dangerous designation. The deputy informed Ella that his department will do an inspection yearly to verify that homeowners are following all the requirements to house a dog with a dangerous designation.

Discussion was held on purchasing new laptop computers for the City Council. City Clerk Jim Kiefer was directed to bring some options for purchasing laptops to the next City Council meeting.

A list of checks written to close out Health Care Center payables was reviewed and approved by the City Council. City Clerk Jim Kiefer informed the City Council that the Health Care Center will be turning over all further revenue collections and payments of outstanding bills to the City Clerk at the end of June. The Health Care Center's financial manager has been handling payment of bills and collection of revenues through an agreement at the time of sale. Jim Kiefer will work with the financial director in taking over the accounting entries and records. Jim Kiefer reviewed the April 30th, 2020 Adams Health Care Center financial statement with the City Council. The final financial statement should be for the July council meeting.

An updated personnel policy was reviewed further by the City Council. The City will be implementing a PTO payroll program to replace the current vacation/sick day policy in place. Items discussed were City Hall health care benefits, and the proposed PTO schedule. Changes approved at this meeting will be drawn into the policy and presented at the Council meeting in two weeks for final approval.

Council member Mike Cherney suggested that the City Council extend the declaration of a local state of emergency for the City of Adams. The declaration establishes policies to be followed dealing with the Covid-19 pandemic. A motion was made by Mike Cherney, seconded by Karen Ruechel, approving a two-week extension of the declaration of emergency for the City of Adams. Votes in favor: Mike Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

Motion made by Karen Ruechel, seconded by Paul Kirtz, to adjourn. Votes in favor: Michael Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

Meeting adjourned,

Jim Kiefer, City Clerk