

REGULAR CITY COUNCIL MEETING

June 13th, 2023

Pursuant to due call and notice thereof, a regular meeting was duly held at City Hall at 7:00 PM on the 13th day of June 2023.

Council present: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman

Council absent: None

Mayor: Brian Anderson presided over the meeting.

Agenda:

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the City Council meeting agenda. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Approval of Minutes:

Motion made by Karen Ruechel, seconded by Michael Cherney, to approve May 23rd meeting minutes as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Approval of Timecards:

Motion made by Michael Cherney, seconded by Ella Noterman, to approve the May timecards. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Old Business:

The clerk updated the council about DAC Building and what the owner's intentions are with the property. As of right now the owner is still interested in trying to move the property to new owners and is working with an attorney to make it happen.

Marty Helle, the city attorney, prepared a quit claim deed to sell parcel #21.009.0205, owned by the City of Adams, to Northern Country Coop for a consideration of \$1.00.

Motion made by Karen Ruechel, seconded by Michael Cherney, to approve the sale of the city-owned parcel #21.009.0205 to Northern Country Coop for \$1.00. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

The council discussed a location for a Veterans Memorial, and the clerk was tasked to contact some people to find a suitable spot.

Police Report:

Nothing to report

Fire Department Report:

No calls to report in May.

Maintenance Department Report:

The new showering facility is coming along nicely, the sinks are in and toilets will be installed next. Preventing vandalism at the new bathroom and showering facility was discussed. The

maintenance department feels that locking the doors at any time is not an option and that potential vandalism will have to be dealt with as it occurs.

A problematic tree straddles the property line of a city-owned property at 509 Bergen Street and a resident's property at 12 6th St NW. The maintenance department has acquired a quote of approximately \$600.00 to bring this tree down. The cost would be split with the homeowner at 12 6th St NW.

Some repairs need to be made to a culvert at the intersection of 3rd Street NW and Lincoln Street to prevent the road from washing out. The cost will be approximately \$2100.00.

The maintenance department discussed the work that needs to be done on Commerce Street to replace some storm structures and repair some settled areas around manholes and catch basins. This work would be done by Durst Outdoor Services on a time and material basis, and the maintenance department hoped to use \$10,000.00 Street Maintenance Fund to make the repairs. Also discussed was the crack sealing repairs that need to be done in 2023. Durst Outdoor Services also quoted the maintenance department \$2.49 a lineal foot to crack seal the city's streets. The maintenance department would like to use \$3000.00 to start sealing up some of the worst streets in the city.

Motion made by Ella Noterman, seconded by Michael Cherney, to approve \$10,000.00 go toward repairing Commerce Street and \$3,000.00 go towards crack sealing. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None
Motion carried.

The maintenance department went over

Prairie Visions Report:

Nothing new to report

Approval of Bills:

The bills payable for May were reviewed by the City Council.

Motion made by Michael Cherney, seconded by Karen Ruechel to approve payment of the bills as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None
Motion carried.

Financial Report:

The city clerk presented the April 30th, 2023, financial statements.

Motion made by Ella Noterman, seconded by Christopher Quale, to approve the financial statement as presented. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None
Motion carried.

2022 CLA Audit Review:

Craig Popenhagen of Clifton Larson Allen was present to review the annual city audit report for 2022. Craig stated that the 2022 expenditures were in line with the 2022 budget. Craig reported that no significant adjustments were required to the 2022 financial statement and that the results of the audit were good.

Southland Schools Land Discussion:

Scott Hall and Wayne Kiefer, two representatives from the Southland School Board, attended the council meeting to discuss Southland School's intentions of possibly purchasing land surrounding the school and to see if they could get this city's support in this endeavor if they

decided to move forward. The representatives explained that the school was interested in expanding its parking area as well as creating a new early childhood facility. The council listened to the representatives and gave alternative suggestions regarding expanding the parking area.

Liquor License Renewal:

Motion made by Karen Ruechel, seconded by Christopher Quale, to approve the renewal of an off-sale liquor license to the Adams Liquor Store from September 1st, 2023, to August 31st, 2024. Votes in favor: Ella Noterman, Michael Cherney Karen Ruechel and Chritopher Quale. Votes against: None Motion carried.

LMC Work Comp Insurance Premium:

The work comp premium insurance for the City of Adams is up for renewal and the needs to determine if they will use the Regular Premium Option or the Deductible Premium Option.

Motion made by Michael Cherney, seconded by Ella Noterman, to approve the renewal of the work comp insurance with the Regular Premium Option. Votes in favor: Ella Noterman, Christopher Quale, Michael Cherney and Karen Ruechel.. Votes against: None Motion carried.

Building Permits:

Motion made by Ella Noterman, seconded by Christopher Quale, to approve the issuance of the building permit to Seth Tukua to install a fence at 404 Lewison Street contingent upon a property survey if the owner wants to install the fence on his property line. Votes in favor: Christopher Quale, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the issuance of the building permit to David Sathre to build a 10' x 12' deck attached to his house at 206 4th St. SW Votes in favor: Christopher Quale, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Motion made by Karen Ruechel, seconded by Ella Noterman, to adjourn at 8:09 PM. Votes in favor: Karen Ruechel, Michael Cherney, Christopher Quale and Ella Noterman. Votes against: None Motion carried.

Jake Goodale
Clerk/ Treasurer