

SPECIAL CITY COUNCIL MEETING

May 26th, 2020

Pursuant to due call and notice thereof a special meeting was duly held in City Hall on the 26th day of May 2020, at 5:30 pm.

Council present: Brian Anderson, Michael Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel.

Council absent: None.

Mayor Brian Anderson presided at the meeting.

Craig Hegge, and Jessica Green attended the meeting through a tele communications zoom meeting due to the coronavirus pandemic.

Motion made by Paul Kirtz, seconded by Ella Noterman, to approve the agenda adding property purchase next to City Hall, and credit card approval for City Hall. Votes in favor: Paul Kirtz, Ella Noterman, Karen Ruechel, and Michael Cherney. Votes against: None Motion carried.

Meeting called to order by Mayor Brian Anderson. Meeting moved to Southland School parking lot to meet with Southland representative Bruce Klaehn, and the ISG project engineer. The meeting was set for the City Council to continue discussions on water drainage issues that may arise due to construction of school addition, and access to the City water tower. The school had survey stakes placed to locate property lines and alley boundaries south of the school gymnasium. The council had questions about the dirt piled on City property. Easements and real estate agreements were reviewed at the site. The School project engineer will provide a drawing that shows the City can access the water tower site from the alley. Construction of a retainer wall was also discussed. Bruce will take the suggestions of the City and engineer to the next School board meeting for approval.

Motion made by Ruechel, seconded by Cherney, to approve the May 12th, 2020 minutes as presented. Votes in favor: Cherney, Kirtz, Noterman, and Ruechel. Votes against: None Motion carried.

Northland Securities Managing Director Jessica Green presented a financial plan and resolution providing for the issuance and sale of \$1,680,000.00 in general obligation improvement bonds for the 2020 street project. Payment of the bond issue will be from special assessments and City levies. Payment of the bonds will be spread over 15 years. The interest rates on the bonds average 2.14% The interest rate on the special assessments is 3.5%. The expected tax levy for the City will average approximately \$97,800.00. Jessica reminded City Council members that an anticipated PFA loan will be paying for \$793,800.00 of the 2020 Street project. Motion made by Karen Ruechel, seconded by Ella Noterman, to approve Resolution #16-2020, a resolution providing for the issuance and sale of \$1,680,000.00 general obligation improvement bonds, series 2020A, pledging special assessments for the security thereof and levying a tax for the payment thereof. Votes in favor: Brian Anderson, Ella Noterman, Paul Kirtz, Karen Ruechel, and Michael Cherney. Votes against: None Motion carried.

An updated personnel policy was reviewed further by the City Council. The City will be implementing a PTO payroll program to replace the current vacation/sick day policy in place. Items discussed were City Hall hours of operation, employee work hours, compensatory time accumulation, health care benefits, and the proposed PTO schedule. Changes approved at this meeting will be drawn into the policy and presented to current employees. The policy will be presented to the City Council for approval at the next City Council meeting.

Motion made by Karen Ruechel, seconded by Paul Kirtz, to approve building permits to Alan Schmitz (304 6th St. NW) for an 18' X 18' storage shed, and an extension of a permit to Jared Schaefer (220 5th Street) for replacement of a deck. Votes in favor: Paul Kirtz, Ella Noterman, Karen Ruechel, and Michael Cherney. Votes against: None Motion carried.

Motion made by Ruechel, seconded by Noterman, to approve resolution #15-2020, a resolution cooperating with the Minnesota Department of Transportation for snow removal in the City of Adams, Minnesota. The rate for use of the City's skid loader and snow blower was set at

\$3,397.85 divided over the next five years. Votes in favor: Kirtz, Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

The City Council directed the City Clerk to delay sending out water shut off notices for 60 days due to the Covid-19 pandemic. Shut off notices are normally sent out in May.

City Clerk Jim Kiefer informed the City Council that the Health Care Center will be turning over all further revenue collections and payments of outstanding bills to the City Clerk at the end of May. The Health Care Center financial manager has been handling payment of bills and collection of revenues through an agreement at the time of sale. Jim Kiefer will work with the financial director in taking over the accounting entries and records. Jim Kiefer reviewed the April 30th, 2020 Adams Health Care Center financial statement with the City Council. Motion made by Karen Ruechel, seconded by Ella Noterman, approving the April 30th, 2020 Adams Health Care Center financial statement as presented. Votes in favor: Michael Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

Mayor Brian Anderson suggested that the City Council extend the declaration of a local state of emergency for the City of Adams. The declaration establishes policies to be followed dealing with the Covid-19 pandemic. A motion was made by Ella Noterman, seconded by Paul Kirtz, approving a two-week extension of the declaration of emergency for the City of Adams. Votes in favor: Cherney, Kirtz, Noterman, and Ruechel. Votes against: None Motion carried.

Discussion was held on opening the campsite at the City Park. The city council decided to open the campsites on June 1st. The campsite fees will be increased to \$20.00 per night. The campsites will continue to be on a first come basis, no reservations are allowed. Jim Kiefer was directed to inform construction workers using the campsites that the City prefers the site remain open to recreational campers on the 4th of July and Labor day weekends.

Motion made by Paul Kirtz, seconded by Michael Cherney, to adjourn. Votes in favor: Michael Cherney, Paul Kirtz, Ella Noterman, and Karen Ruechel. Votes against: None Motion carried.

Meeting adjourned,

Jim Kiefer, City Clerk