

REGULAR CITY COUNCIL MEETING
May 12th, 2020

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 6:30 PM on the 12th day of May 2020.

Council present: Brian Anderson, Michael Cherney, Ella Noterman, and Karen Ruechel.

Council absent: Paul Kirtz.

Meeting called to order by Mayor Brian Anderson. Meeting moved to Southland School parking lot to meet with Southland representative Bruce Klaehn. The meeting was set for the City Council to get a visual of water drainage issues that may arise due to construction of school addition. The school agreed to find surveyor markings to locate property lines and alley boundaries south of the school gymnasium. Discussion was also held on access to the water tower, and emergency services access to the school buildings from the alley west of school. The council will meet again with school officials in two weeks. The meeting was moved back to City Hall at 7:15 pm.

Motion made by Ruechel, seconded by Noterman, to approve the City Council meeting agenda. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

Motion made by Cherney, seconded by Noterman, to approve the April 14th, and April 28th, 2020 minutes with a correction of Paul Kirtz being absent from the April 28th meeting. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

City Clerk Jim Kiefer reviewed an invoice from Mower County for police protection for the City of Adams. The invoice is for services performed from January 1st through April 1st, 2020. The City Council questioned the start date of services. The City Clerk was directed to contact the Mower County Administrator and get a more detailed invoice of services provided. Payment of the invoice was tabled until the next council meeting.

Fire Chief Dillon Heimer received a request from a rural resident to have the Fire Department fill a swimming pool. The City Council left the decision up to Dillon, if the Department would fill swimming pools, assuming he could find volunteers to run the truck.

Maintenance supervisor Craig Hegge presented a request to purchase a used generator to run the well house pump in an emergency. Houston County has a generator for sale for \$2,500.00. A motion was made by Ruechel, seconded by Noterman, to approve purchase of a used generator from Houston County for \$2,500.00. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

The bills payable were reviewed.

Motion made by Cherney, seconded by Ruechel, to approve payment of bills as presented. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

The city clerk presented the March 31st, 2020, financial statements. Motion made by Ruechel, seconded by Noterman, to approve the financial statement as presented. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

Motion made by Noterman, seconded by Cherney, to approve a building permit to Sean Gilson (204 West Main St) for placement of a fence. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None
Motion carried.

A quote of \$14,641.00 was received from American Engineering Testing Inc. to perform construction testing services for the 2020 Street project. Motion made by Ruechel, seconded by Noterman, to accept the quote of \$14,641.00 from American Engineering Testing Inc. to perform construction testing services for the 2020 Street project. City Clerk Jim Kiefer was directed to sign and return the contract to American Engineering Testing Inc. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None
Motion carried.

City Clerk Jim Kiefer requested a motion on transfers to close out the 2017 Street Construction Fund, 2013 Street Construction Fund, Schmitz Street Construction Fund, Firehall Debt Service Fund, 2010 Street Debt Service Fund, 2012 Debt Service Fund, and the Medical Facilities Debt Service Fund. A motion was made by Noterman, seconded by Cherney, to transfer \$30,261.00 from the General Fund to the 2010 Street Debt Service Fund, \$142,506.65 from the General Fund to the 2012 Street Debt Service Fund, \$396,780.71 from the General Fund to the Medical Facilities Debt Service Fund, \$17,272.65 from the General Fund to the Emergency Services Building Debt Service Fund, \$161,952.68 from the 2017 Street Construction Fund to the 2017 Street Debt Service Fund, \$1,368.96 from the Schmitz Street Construction Fund to the 2017 Street Debt Service Fund, \$10,964.12 from the 2013 Construction Fund to the General Fund. Votes in favor: Cherney, Noterman and Ruechel. Votes against: None
Motion carried.

Discussion was held on priority of capital spending for the City of Adams. Council member Karen Ruechel felt the number one item on her list would be the development North Park Addition. Other items would be setting money aside for plant updates, finish installing water meters, and pursue purchase of property east of City Hall.

City Clerk Jim Kiefer updated the Council on progress of the North Park Addition development. City Engineer Bryan Petzel is scheduled for a meeting at the site on May 19th, 2020. Bryan informed the Council that three lots along 1st Street could be built on after reconstruction of the intersection of 1st Street and Water Street is completed. The reconstruction is lowering the manhole allowing drainage for sewer connections to property along 1st Street.

City Clerk Jim Kiefer was directed to get bids on installing the remaining 200 water meters in resident homes. Quotes will be reviewed at the next City Council meeting. The Clerk was also directed to contact the owner of the property east of City Hall to see if City purchase of the property is possible.

Mayor Brian Anderson led discussion on what the City of Adams could do to help businesses financially due to stress from the Covid-19 pandemic. Brian suggested a meeting with the Adams Development Corporation to see if a fund could be set up to allow interest free loans for up to 30 months. The City Clerk will contact the president of the Adams Development Corporation about a possible meeting.

City Clerk Jim Kiefer updated the City Council on final details of the Health Care Center sale. The new owners of the Center have requested the City take over final payments of bills, and collections of Medicare, Medicaid, and private pay billings. The Health Care Center's Financial Director is currently providing the services through an agreement made between the new owners and the City of Adams. The City Clerk's office will receive all the financial records and take over payments of bills and collections of revenue. The City Clerk's office will also receive all medical records that need to be kept for the required retention schedule.

City Council member Mike Cherney suggested that the City Council extend the declaration of a local state of emergency for the City of Adams. The declaration establishes policies to be followed dealing with the COVID-19 pandemic. A motion was made by Michael Cherney, seconded by Ella Noterman, approving a two-week extension of the declaration of emergency for the City of Adams. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

Motion made by Ella Noterman, seconded by Mike Cherney, to schedule an additional City Council meeting for the fourth Tuesday of every month at 5:30 pm in City Hall. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

Motion made by Ruechel, seconded by Noterman, to adjourn. Votes in favor: Cherney, Noterman, and Ruechel. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer