

REGULAR CITY COUNCIL MEETING

April 11th, 2023

Pursuant to due call and notice thereof, a regular meeting was duly held at City Hall at 7:00 PM on the 11th day of April 2023.

Council present: Karen Ruechel, Michael Cherney, and Ella Noterman

Council absent: Christopher Quale

Mayor: Brian Anderson presided over the meeting.

Agenda:

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the City Council meeting agenda. Votes in favor: Karen Ruechel, Michael Cherney and Ella Noterman. Votes against: None Motion carried.

Approval of Minutes:

Motion made by Michael Cherney, seconded by Ella Noterman, to approve March 28th meeting minutes as presented. Votes in favor: Karen Ruechel, Michael Cherney and Ella Noterman. Votes against: None Motion carried.

Approval of Timecards:

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the March timecards. Votes in favor: Karen Ruechel, Michael Cherney and Ella Noterman. Votes against: None Motion carried.

Old Business:

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the issuance of a gambling permit to the Booster Club to conduct a raffle on Commerce Street during Dairy Days on June 11, 2023. Votes in favor: Karen Ruechel, Michael Cherney and Ella Noterman. Votes against: None Motion carried.

Motion made by Michael Cherney, seconded by Karen Ruechel, to approve the liquor license application made by the Adams Booster Club for the sale of 3.2 malt liquors during Dairy Days from June 9th until midnight June 11th. Votes in favor: Karen Ruechel, Michael Cherney and Ella Noterman. Votes against: None Motion carried.

The clerk informed the council that the City of Adams received grant funds in the amount of \$28,260.00 from the MN Historical Society to pay for the preparation of plans to rehab the History Center building located at 322 West Main Street. So far, LHB Corporation, the company hired to prepare the plans, has completed 30 percent of the documentation.

Police Report:

Sargeant Donovan reported that from January 1st to March 30th, 2023, the Mower County Sheriff's Department had spent a total of 595 hours patrolling the City of Adams, or roughly 6.5 hours daily, and have responded to 85 calls during that time.

Fire Department Report:

Nothing to report

Maintenance Department Report:

The maintenance department has been looking at new trucks to replace the yellow city truck.

The quoted price for the new truck is around \$50,000.00 to \$60,000.00, depending on the options and discounts that could come with the purchase. The city has been budgeting \$10,000.00 yearly in the Street Maintenance Fund for the last 6 years to cover this expense.

During the month of March, videos were taken on two more sewer service lines in town. While attending a continuing education course, the maintenance department learned more information that will be useful in the lead and copper inventory that will need to be completed this year.

Prairie Visions Report:

Nothing to report

Approval of Bills:

The bills payable for March were reviewed by the City Council.

Motion made by Karen Ruechel, seconded by Ella Noterman to approve payment of the bills as presented. Votes in favor: Karen Ruechel, Michael Cherney and Ella Noterman. Votes against: None Motion carried.

Financial Report:

The city clerk presented the February 28th, 2023, financial statements.

Motion made by Ella Noterman, seconded by Michael Cherney, to approve the financial statement as presented. Votes in favor: Karen Ruechel, Michael Cherney and Ella Noterman. Votes against: None Motion carried.

Northern Country Coop:

Ryan Mullenbach, a representative from Northern Country Coop, attended the meeting to discuss the city-owned property located between the coop's grain bins and chemical shed on the East side of town. The representative told the council that the elevator was interested in putting up another large grain bin and needed land. The previous land sale between the City of Adams and Northern Country Coop was discussed, but no one present could remember how the events unfolded. The clerk was asked to delve into the matter further and report back the information he found.

Community Development Update:

Angie Himebaugh and Lynette Gerber attended the council meeting to discuss the progress of the community development project which was started in March of 2021. Since then to summarize, Angie and Lynette have spent approximately 200 hours talking to the University of Minnesota Extension Office, creating a Community Development Steering Committee, setting up a Community Forum meeting at the Southland High School, setting up a Business Action Team and a Recreational Action Team to meet and discuss options for the City of Adams, talking to the Southern Minnesota Initiative Foundation (SMIF), talking to Southeastern Minnesota League of Municipalities (SMLM), setting up a meeting with SMIF to help establish the Adams Community Foundation. Setting up the first Adams Community Foundation Meeting which was held in March of 2023. The ladies asked the council at the meeting if the City of Adams would be willing to hire a Project Development Coordinator and a Program Development Coordinator to continue the community development initiative that they started. The ladies were asked to provide a job description for both the positions at a future meeting.

Building Permit:

Motion made by Karen Ruechel, seconded by Michael Cherney, to approve the issuance of a building permit to build a 16' x 32' portable shed, and granting a 5' variance to the North side-yard property line to Charles Quale. Votes in favor: Karen Ruechel, Michael Cherney, Ella Noterman. Votes against: None Motion carried.

Resolution No. 05-2023:

Motion made by Ella Noterman, seconded by Michael Cherney, to approve Resolution 05-2023 a resolution approving the application for funding for the Mower County Snowmobile Trail Committee from the Department of Natural Resources. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Resolution No. 06-2023:

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve Resolution 06-2023 a resolution stating the City of Adams has the legal authority to apply and will be applying for funding in the amount of \$2,251,000.00 from the Minnesota Public Facilities Authority from the Clean Water Revolving Fund for construction expenditures towards new well #5. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

DBE Certification:

Motion made by Michael Cherney, seconded by Karen Ruechel, to approve the signing of the Disadvantaged Business Enterprise (DBE) Certification form, a requirement for applying for the MPFA loan. The (Borrower) agrees it will follow the Six Good Faith Efforts for DBE participation and will require its contractor(s) to follow these steps and provide documentation to the Borrower. The Borrower will retain all documentation and make it available for inspection. The Borrower agrees it will include the Required Contract Conditions and Good Faith Efforts in procurement contracts. The Borrower agrees it will establish and maintain a Bidders List with the information items identified on the Bidders List for the disbursement phase of the project. The Borrower agrees to submit annual reports, if required, on forms provided by the Authority, of total contracts awarded for the annual period and the amounts awarded to Disadvantaged Business Enterprises

Gambling Permit:

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the issuance of a gambling permit to the Adams Fire Department to conduct a raffle during Dairy Days on June 11, 2023. Votes in favor: Karen Ruechel, Michael Cherney and Ella Noterman. Votes against: None Motion carried.

Motion made by Michael Cherney, seconded by Ella Noterman, to adjourn at 8:37 PM. Votes in favor: Karen Ruechel, Michael Cherney, Ella Noterman. Votes against: None Motion carried.

Jake Goodale
Clerk/ Treasurer