

REGULAR CITY COUNCIL MEETING

March 12th, 2019

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 12th day of March, 2019.

Council present: Brian Anderson, Michael Cherney, Paul Kirtz, Karen Ruechel, and Peter Schmitz.

Council absent: None.

Mayor Brian Anderson opened the meeting with the pledge of allegiance.

Motion made by Kirtz, seconded by Ruechel, to approve the City Council meeting agenda. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Ruechel, seconded by Cherney, to approve the February 19th, and February 26th, 2019 minutes as recorded. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Adams Booster Club officers Angie Himebaugh, Rebecca Wolterman, Ella Noterman, and Katy Schaefer updated the City Council on plans for Dairy Days. The club members requested financial assistance with permanent electrical hookups for the entertainment stand, and financial assistance to pay for portable restrooms. An estimated cost of the electrical hookups is \$3100.00, and the portable restrooms is \$925.00. The city clerk was directed to contact Freeborn Mower Electric for further details concerning monthly fees for the permanent hookups and where the hookups would be located. The request will be addressed at the next City Council meeting. The City council agreed to fund the portable restrooms.

Adams Rural Fire Association officers Ted Kiefer and Ron Gilgenbach addressed the City Council with a request to have the City of Adams acquire all assets of the Rural Fire Association. The Rural Fire Association would dissolve and the City of Adams would take ownership of all the Association's funds and equipment. Contracts would be drawn up to have the City of Adams provide fire protection with the towns and townships in the Adams Fire District. An advisory board comprised of members from these communities will be formed to meet with the Adams City Council. The City Clerk will draw up the contracts and have the City Attorney review. Fees for providing fire protection will be determined by using an equation provided by the Minnesota League of Cities. The equation uses population, market value, and fire runs for each community to establish an equitable fee to each community. The fees will be determined each year at budget hearings. A motion was made by Kirtz, seconded by Schmitz, to draw up contracts to provide fire protection to the Cities of Elkton, and Taopi, and portions or all of Adams, Lodi, Clayton, and Marshall Townships. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Interim Police Chief Tim Taylor introduced himself to the City Council. Tim reported that he and officer Ben Coop will be providing police protection while the City looks for a new police chief. Tim has been visiting the schools and local businesses to introduce himself and become involved in the community. Discussion was held on updating the AED defibrillators in the police cars. Ambulance attendant Brandon Fodness demonstrated the Zoll AED defibrillator that the ambulance uses. A motion was made by Cherney, seconded by Ruechel, to purchase 2 Zoll AED defibrillators at a cost of \$1700.00 each. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Schmitz, seconded by Kirtz, to accept the resignation of John Wolterman from the Adams Fire Department. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Craig Hegge and Al Sorenson were present to update the City Council on city maintenance. Craig reported that most of the month was spent removing snow. Snow removal will be well over budget. Discussion was held on purchasing a new snow blower for the City skid loader. The City clerk was directed to put a new snow blower on next year's capital outlay list.

The bills payable were reviewed.

Motion made by Ruechel, seconded by Cherney, to approve payment of bills as presented. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

The city clerk presented the January 31st, 2019 financial statements. Motion made by Schmitz, seconded by Kirtz, to approve the financial statement as presented. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Mike Cherney reported on the Prairie Visions meeting that was held in the Adams Assisted Living facility. The Prairie Visions group discussed possible future plans to connect the Shooting Star bike trail to the Wapsi Great Western bike trail in Iowa.

Discussion was held on updating the City ordinance concerning street parking during snow storms. The city clerk was directed to research other small cities policies on street parking in the winter.

The City Council discussed the City ordinance concerning tobacco sales in the City of Adams. Many cities are changing the age requirements to 21 for purchase of tobacco products. The City Council decided to follow Mower County ordinance and possibly have Mower County issue the licenses and provide compliance checks.

Motion made by Schmitz, seconded by Kirtz, to have the maintenance department place stop signs on 1st and 2nd streets at the Commerce Street intersections. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried. City Clerk Jim Kiefer was directed to contact Mower County Public Works director to see if the no parking signs on Water Street between 3rd and 4th Streets could be removed.

The City Clerk will contact Complete Appliance Demanufacturing to set an appliance pick up day. The cleanup day is normally first weekend in May.

Motion made by Kirtz, seconded by Ruechel, to approve Resolution #03-2019, a resolution approving an application for funding to the State of Minnesota Department of Natural Resources. The City of Adams will act as a legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources. The snowmobile trails will be managed by the Mayor and City Council of Adams. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to approve a Data Practices Policy for the City of Adams. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to approve a Social Media Policy for the City of Adams. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to approve a Computer Use Policy for the City of Adams. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

The City Council discussed a request from Southland Public School to purchase land surrounding the water tower for use as a parking lot. The school would issue an easement to the City for access to the water tower. The City Council decided to retain ownership of the property but allow the Southland Public School to use the land as a parking lot.

Mayor Brian Anderson appointed Peter Schmitz and Paul Kirtz to the personnel committee. The committee will be meeting in the next two weeks to update the personnel policy.

Motion made by Ruechel, seconded by Cherney, to adjourn. Votes in favor: Cherney, Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Jim Kiefer
Clerk/ Treasurer