

## REGULAR CITY COUNCIL MEETING

February 8<sup>th</sup>, 2022

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 8th day of February 2022.

Council present: Michael Cherney, Ella Noterman, Paul Kirtz, and Karen Ruechel.

Council absent: None

Mayor: Brian Anderson presided over the meeting.

### **Agenda:**

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the City Council meeting agenda. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz, and Karen Ruechel. Votes against: None Motion carried.

### **Approval of Minutes:**

Motion made by Michael Cherney, seconded by Paul Kirtz, to approve the January 25<sup>th</sup>, 2022 meeting minutes as presented. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz, and Karen Ruechel. Votes against: None Motion carried.

### **Approval of Timecards:**

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the January time cards. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz, and Karen Ruechel. Votes against: None Motion carried.

### **Adams Community Development Planning:**

Angela Himebaugh and Lynette Gerber attended the meeting to update the council with what has been happening with the Community Development Project. A community development forum will be held on Saturday, February 26<sup>th</sup> at the Southland High School between 1:00 PM – 4:00 PM. This is an opportunity for all residents within the City of Adams and residents from the surrounding areas who are vested in the Adams community to socialize and communicate their ideas for the betterment of the City of Adams.

### **Old Business:**

None to report

### **Police Report:**

Sargent Tom Brogan attended the meeting and informed the council that 8 incidents were responded to within the City of Adams for the month of January, and approximately 180 hours were spent patrolling the city.

### **Fire Department Report:**

The Adams Fire Department responded to a pump house fire the morning of January 11<sup>th</sup> at Mark Wolterman's residence. The same morning they assisted with an accident at the intersection of Hwy 56 and 4<sup>th</sup> Street NW.

**Maintenance Department Report:**

The maintenance department got the flashing lights on the top of all speed limit signs as you enter into the city from the North, South, East and West, and they have been cleaning and moving snow. They showed the property insurance appraiser around to all the city owned buildings in January, and they have also been busy cleaning and disposing of junk that is cluttering up around the treatment plant and shop. They have also been in contact with Davy Engineering about the well report they are putting together for the city. Things will start to move along more quickly with that endeavor as February progresses.

**Approval of Bills:**

The bills payable for January were reviewed by the City Council.

Motion made by Paul Kirtz, seconded by Michael Cherney, to approve payment of the bills as presented. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Financial Report:**

The city clerk presented the December 31<sup>st</sup>, 2021 financial statements.

Motion made by Ella Noterman, seconded by Karen Ruechel, to approve the financial statement as presented. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Prairie Visions Report:**

No business to report.

**CLA Engagement Letter:**

Clifton Larsen Allen LLP sent out their annual audit engagement letter specifying their services, objectives, responsibilities, procedures and fees for the upcoming audit with the City of Adams. The 2021 audit is projected to cost \$12,390.00.

Motion made by Paul Kirtz, seconded by Ella Noterman, to approve Clifton Larsen Allen LLP to conduct an audit for the City of Adams at the cost of \$12,390.00. Votes in favor: Paul Kirtz, Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

**Building Permits:**

Roger and Shirley Gordon applied for a building permit to construct a new home at 502 Vangness Street in the Boe Subdivision.

Motion made by Ella Noterman, seconded by Karen Ruechel, to approve the issuance of building permit to Roger and Shirley Gordon. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Correction of December 14<sup>th</sup> Minutes:**

The clerk noticed an omission of the Financial Transfers in the December 14<sup>th</sup>, 2021 minutes.

The following should have been included:

2021 Year End Financial Transfers:

The City clerk requested a motion on financial year end transfers that were included in the 2021 budget. Sending \$30,000.00 from the Water Fund to the Sewer Fund, \$10,000.00 from the General Fund to the 322 Building Fund, \$6,000.00 from the General Fund to the Contingency Fund, \$20,000.00 from the General Fund to the Street Maintenance Fund, and \$24,375.00 from the General Fund to the Fire Department Fund.

Also, \$776,806.48 needs to be transferred from the General Fund to the North Park Addition Construction Fund and \$15,448.44 needs to be transferred from the General Fund to the Campgrounds Improvement Fund to bring those fund balances to zero.

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve all transfers as presented. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

Motion made by Paul Kirtz, seconded by Ella Noterman, to approve the correction of the December 14<sup>th</sup> 2021 minutes by adding the 2021 Year End Financial Transfers. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Farmers Market:**

Madeline Merten brought to the city council the idea of hosting a farmer's market in town during the summer months. The council agreed that this was a good idea and thought the best location would be in the City Park. The council did advise to make sure that the dates chosen to run the market did not interfere with other farmer's markets in the surrounding areas.

Motion made by Michael Cherney, seconded by Paul Kirtz, to adjourn at 7:50 PM. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

Jake Goodale

Clerk/ Treasurer