

REGULAR CITY COUNCIL MEETING
January 14th, 2020

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 14th day of January, 2020.

Council present: Brian Anderson, Michael Cherney, Paul Kirtz, and Karen Ruechel.

Council absent: Peter Schmitz.

Mayor Brian Anderson opened the meeting with the pledge of allegiance.

Motion made by Kirtz, seconded by Ruechel, to approve the City Council meeting agenda with the addition of approval of 2020 pay equity report. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Motion made by Ruechel, seconded by Cherney, to approve the December 10th, 2019 minutes with a correction to grant writing paragraph. The paragraph should read Karen Ruechel suggested Kris Kiefer be allowed to work some hours in the office while Jim Kiefer works on grant writing Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Mayor Brian Anderson declared a vacancy on the City Council due to the death of Peter Schmitz. There is one year left on council member Schmitz's term. The City Council will appoint a resident to fill the term at the next council meeting.

Fire Chief Dillon Heimer presented the Fire Department report for December 2019. The Adams Volunteer Fire Department responded to 23 calls for assistance in 2019. Discussion was held on discipline procedures for members not attending meetings. Dillon will work on updating the job description for Fire Department volunteers. A motion was made by Ruechel, seconded by Kirtz, to install Curt Heimer as a member of the Fire Department. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

City Clerk Jim Kiefer reported that the City of Crosby is interested in purchasing the 2017 squad car. The Crosby police chief is going to test drive the vehicle this week. The City of Adams is asking \$20,000.00 for the vehicle. Mayor Brian Anderson reported that a Mower County deputy should begin patrolling the City of Adams on February 1st, 2020.

Craig Hegge presented the maintenance report for December. Craig reported that the City has received the videos of resident sewer service lines along the 2020 Street Project. Craig suggested residents make an appointment to view the video of their service line. Craig is looking into purchasing a video camera for the City. Another City has expressed interest in sharing a camera. Discussion was held on street parking during the winter months. Craig suggested that snow removal around vehicles parked on the street is not a big problem, he suggested leaving the parking ordinance as it is currently written.

The bills payable were reviewed.

Motion made by Ruechel, seconded by Cherney, to approve payment of bills as presented. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

The city clerk presented the November 30th, 2019 financial statements. Motion made by Cherney, seconded by Kirtz, to approve the financial statement as presented. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Mayor Brian Anderson announced the following 2020 appointments:

Assistant Mayor – Paul Kirtz

Official depositories: United Farmers State Bank, and Northland Securities

Ambulance Joint Powers Board – Paul Kirtz and Brian Anderson.

Emergency Management Director – Dillon Heimer

Fire Chief – Dillon Heimer, 1st Assistant – Ryan Sathre, 2nd Assistant – Eric Wiste

Fire Department appointment – Michael Cherney

Planning Commission – Charles Gilles, Dean Kiefer, Rick Hinz, Karen Ruechel, and Barry Kurtz

Prairie Visions Representative – Michael Cherney.

Police Commissioner – Karen Ruechel.

Street Commissioner - Paul Kirtz

EDA Board – Brian Anderson, Michael Cherney, Karen Ruechel, and Paul Kirtz.

Personnel Committee – Nancy Thalberg, Gail Anderson, Larry Tompkins, and Jim Kiefer.

Nursing Home Sale Committee – Brian Anderson, Dan Wagner, Rick Hinz, and Jim Kiefer.

Motion made by Kirtz, seconded by Ruechel, to approve Mayor Anderson's 2020 appointments. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

City Clerk Jim Kiefer updated the City Council on progress of the 2020 Street Project. Plans for the project should be ready for approval at the February council meeting. An open house allowing residents to view the plans will be held in the Emergency Services in late January or early February. Bids on the project will be accepted in March.

Chuck Koenigs was present at the City Council meeting to address the need for lots for home construction in Adams. Chuck felt that there is a need for townhomes and new residential dwellings in the City of Adams. The City Council and Mr. Koenigs reviewed preliminary plans for developing lots in the North Park Addition. After considerable discussion the City Council thanked Chuck for his interest in the development and will continue talks at the next meeting.

Discussions was held on the need to have water and sewer rates adjusted to ensure the revenue covers operation costs of the enterprise funds. The City currently budgets a transfer of \$39,000 from the General Fund to the Sewer Fund. A motion was made by Kirtz, seconded by Ruechel, to approve increasing the base fee of water and sewer rates \$3.00, and increase the additional 1000 gallons of usage rate \$1.25. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Cherney, approving CliftonLarsonAllen quote of \$11,500.00 for the 2019 audit of the City of Adams financial records. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to accept the bid from the Mower County Independent for publishing legal notices for 2020. Bid price is \$4.50 per column inch. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Motion made by Ruechel, seconded by Cherney, to approve a one-day raffle permit to the Adams Town & Country Recreation Pool for April 4th, 2020. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Cherney, to approve the 2020 pay equity report as presented by City Clerk Jim Kiefer. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to adjourn. Votes in favor: Cherney, Kirtz, and Ruechel. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer