

REGULAR CITY COUNCIL MEETING

January 10th, 2017

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 10th day of January, 2017.

Council present: Nancy Thalberg, Gail Anderson, Paul Kirtz, and Peter Schmitz.

Council absent: Karen Ruechel.

Oaths of office were administered by the City Clerk to Nancy Thalberg and Peter Schmitz.

Mayor Nancy Thalberg presided at the meeting.

Motion made by Anderson, seconded by Kirtz, to approve the meeting agenda with the addition of Southland School parking lot letter, maintenance report, and CliftonLarsonAllen 2016 audit quote. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Schmitz, to approve the December 13th, 2016 minutes as recorded. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

Michael Gehrke presented the December, 2016 police report. The report lists 1 State citation, 6 warning tickets, 4 law enforcement assists, 2 ambulance/fire assists, and 2 traffic accidents. Mike reported that he worked on the 24 hour street parking and got several vehicles either moved or current tabs on plates. One person was arrested on an outstanding warrant. Mike is in the process of hiring a new part time officer. The candidate has been offered employment pending background checks, psychological exam, and medical exam. The new squad car has arrived and is being outfitted. Featherlite Graphics is doing the striping this week. Bids will be accepted for the 2008 squad car. Mike reported that all of the Department officers have completed the mandated use of force training sessions that were held in Austin last month.

The maintenance report was presented by Craig Hegge and Al Sorenson. Discussion was held on the amount of sand that is being applied to City streets and alleys. More sand has been used this winter than all of last winter. The City of Adams is currently getting there sand from Mower County. The maintenance department will contact the Mower County Hwy Department to see if the City can contract for the purchase of sand.

Motion made by Schmitz, seconded by Kirtz, to allow the Adams Booster Club to store supplies in the back room of the 322 Building's basement. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

The bills payable were reviewed.

Motion made by Schmitz, seconded by Anderson, to approve payment of bills as submitted. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

The city clerk presented the November 30th, 2016 financial statements. Motion made by Kirtz, seconded by Anderson, to approve the financial statement as presented. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

Bids for publishing legal notices were received by the city council. One bid was received from Mower County Independent for \$3.50 per column inch. Motion made by Kirtz, seconded by Schmitz, to accept the bid from the Mower County Independent for publishing legal notices for 2017. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

Mayor Thalberg announced the following 2017 appointments:

Assistant Mayor – Paul Kirtz

Official depositories: United Farmers State Bank, and Northland Securities

Ambulance Joint Powers Board – Peter Schmitz and Nancy Thalberg.

Emergency Management Director – Michael Gehrke

Fire Chief – Craig Schaefer, 1st Assistant – Ryan Sathre, 2nd Assistant – Curt Sheely

Fire Department appointment – Peter Schmitz.

Health Officers – Dr. Scott Holtz.

Planning Commission – Charles Gilles, Dean Kiefer, Gail Anderson, Karen Ruechel, and Barry Kurtz.

Prairie Visions Representative – Gail Anderson.

Police Commissioner – Nancy Thalberg.

Street Commissioner - Paul Kirtz

EDA Board – Nancy Thalberg, Gail Anderson, Karen Ruechel, Paul Kirtz, and Peter Schmitz.

Motion made by Kirtz, seconded by Schmitz, to approve Mayor Thalberg’s appointments. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

City Clerk Jim Kiefer updated the City Council on the Hwy 56/Schmitz Street construction projects. Bids will be taken for the Hwy 56 project in March. Bids will be let for Schmitz Street in April. I & S Group City Engineers will present plans for the Schmitz Street project at the March City Council meeting. The City Clerk has been in contact with Northland Securities to insure a bond will be in place to pay for the construction projects. The State of Minnesota requires payment for the City portion of the project by June 15th, 2017.

Discussion was held on a request from Southland Superintendent Jeff Sampson to allow Southland to use part of the tennis court as a parking lot. The school is considering an addition to their building and will need to replace some parking. The City Council directed the City Clerk to invite the Southland Superintendent to the next council meeting to further explain their request.

Motion made by Kirtz, seconded by Schmitz, to approve CliftonLarsonAllen quote of \$10,800.00 for the 2016 audit of the City of Adams financial records. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Schmitz, to adjourn. Votes in favor: Anderson, Kirtz, and Schmitz. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer