

## REGULAR CITY COUNCIL MEETING

January 11<sup>th</sup>, 2022

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 11th day of January 2022.

Council present: Michael Cherney, Ella Noterman, Paul Kirtz and Karen Ruechel.

Council absent: None

Mayor: Brian Anderson presided over the meeting.

### **Agenda:**

Motion made by Paul Kirtz, seconded by Michael Cherney, to approve the City Council meeting agenda. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

### **Approval of Minutes:**

Motion made by Michael Cherney, seconded by Ella Noterman, to approve the December 14<sup>th</sup>, 2021 meeting minutes as presented with the inclusion of approving the disbursement of 2022 business licenses. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

### **Approval of Timecards:**

Motion made by Paul Kirtz, seconded by Karen Ruechel, to approve the December time cards. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

### **Adams Community Development Planning:**

Angela Himebaugh and Lynette Gerber attended the meeting to talk to the city council about a Community Development Planning project that would prioritize and plan community needs over the next 10 years. This plan is designed by the University of Minnesota Extension Office-Center for Community Vitality and includes three phases. Phase one, which will occur in January 2022 includes organizing and creating a steering committee and planning a community engagement meeting. Phase two, which will occur in February of 2022 includes a University of Minnesota Extension educator facilitating a community engagement meeting. Phase three, includes a written community development roadmap, prioritizing the needs of the Adams community, provided by the University of Minnesota Extension and Adams area stakeholders who wish to be involved. The University of Minnesota Extension Office has a \$1,500.00 fee to put together this plan.

Motion made by Ella Noterman, seconded by Karen Ruechel, to approve the \$1,500.00 fee and move forward with the Community Development Plan provided by the University of Minnesota Extension Office-Center for Community Vitality. Votes in favor: Ella Noterman, Michael Cherney and Karen Ruechel. Votes against: None Motion carried.

### **Old Business:**

The clerk presented the council quotes from Adams Builders Supply and K&M Glass to replace 10 upper existing window coverings with ¼" polycarbonate in front of the stained glass. K&M's quote was incorrect and this matter was tabled until it could be corrected.

The clerk spoke to the council again about the Community Development Planning Project and the formation of a steering committee which would help to conspire a plan for the community. It was suggested that a member from the city council be on the steering committee and Ella Noterman and Karen Ruechel decided that they, with a collective effort, could fill that role.

The question about having a flashing “your speed” sign at the North side of town on Co Rd 7 was spoken about again. The clerk brought in prices which ranged anywhere from \$7,000.00 to \$4,000.00. The clerk also mentioned that he and maintenance supervisor talked about the issue and wondered if placing a solar flashing light on top of our speed limit sign at a price of \$125.00 was a better option. Sheriff Steve Sandvik who was present at the meeting thought that the flashing light on top of the speed limit sign would be a good place to start.

Motion made by Paul Kirtz, seconded by Ella Noterman, to approve the placement of four flashing solar lights on the tops of speed limit signs on the North, South, East and West ends of town. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

### **Police Report:**

Sheriff Steve Sandvik was present at the city council meeting and he introduced Sargent Tom Brogan, the new Sargent for our area and the person who will now be providing the police reports at the regular city council meetings. Sheriff Sandvik let the council know that the Mower County Sheriff’s Department is now able to provide a more dedicated service by assigning multiple deputies to patrol our area instead of providing only one.

### **Fire Department Report:**

Fire Chief Dillon Heimer attended the meeting and he let the council know that the Adams Fire Department responded to 21 total calls in the year of 2021, which included 8 assists to neighboring departments. He also reported that this year the fire department acquired new turnout gear and new SCBA’s.

Chief Dillon Heimer also brought up a matter concerning the Adams Firemen’s Relief Association. The Relief Association would like to increase their annual benefit level payout from \$750.00 to \$850.00.

Motion made by Paul Kirtz, seconded by Ella Noterman, to approve the increase of the Adams Firemen’s Relief Association’s annual benefit level payout from \$750.00 to \$850.00. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

### **Maintenance Department Report:**

The maintenance department removed snow two times in December. They will be replacing a valve at the fire hall to repair the fill station. The maintenance department will need to order more water meters to replace the 100 remaining old manual readers around town. New pipe has arrived and is ready for installation to update the treatment plant.

**Approval of Bills:**

The bills payable for December were reviewed by the City Council.

Motion made by Paul Kirtz, seconded by Ella Noterman, to approve payment of the bills as presented. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Financial Report:**

The city clerk presented the November 30<sup>th</sup>, 2021 financial statements.

Motion made by Ella Noterman, seconded by Paul Kirtz, to approve the financial statement as presented. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Prairie Visions Report:**

No business to report.

**2022 Mayoral Appointments:**

Mayor Brian Anderson announced the following 2022 appointments:

Assistant Mayor – Paul Kirtz

Official depositories: United Farmers State Bank, and Northland Securities

Ambulance Joint Powers Board – Paul Kirtz and Brian Anderson.

Emergency Management Director – Dillon Heimer

Fire Chief – Dillon Heimer, 1<sup>st</sup> Assistant – Ryan Sathre, 2<sup>nd</sup> Assistant – Eric Wiste

Planning Commission – Charles Gilles, Dean Kiefer, Rick Hinz, Karen Ruechel, and Barry Kurtz

Prairie Visions Representative – Michael Cherney.

Police Commissioner – Karen Ruechel.

Street Commissioner - Paul Kirtz

EDA Board – Brian Anderson, Michael Cherney, Karen Ruechel, Paul Kirtz, and Ella Noterman.

Personnel Committee – Brian Anderson, Paul Kirtz, Karen Ruechel, Michael Cherney, Ella Noterman, and Jake Goodale.

Motion made by Michael Cherney, seconded by Paul Kirtz, to approve the 2022 Mayoral Appointments. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Tax Abatements:**

Three tax abatement applications were presented to the city council. Coty Kirtz at 306 Lincoln Street, William Boe at 408 Vangness Street and Anna Smith at 66650 140<sup>th</sup> Street.

Motion made by Michael Cherney, seconded by Ella Noterman, to approve the tax abatement applications of Coty Kirtz, William Boe and Anna Smith. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Burning Permits:**

Motion made by Karen Ruechel, seconded by Ella Noterman, to approve the issuance of burning permits to Lynn Sathre, David Sathre, Robert Smith and Anna Smith for the year of 2022. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None Motion carried.

**Publishing Legals 2022:**

The Mower County Independent gave the City of Adams a bid of \$5.00 per column inch to print it's legals for the year of 2022.

Motion made by Paul Kirtz, seconded by Karen Ruechel, to approve the Mower County Independent's bid of \$5.00 per column inch to publish legals for the year of 2022. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None  
Motion carried.

No further business.

Motion made by Ella Noterman, seconded by Michael Cherney, to adjourn at 7:50 PM. Votes in favor: Ella Noterman, Michael Cherney, Paul Kirtz and Karen Ruechel. Votes against: None  
Motion carried.

Jake Goodale

Clerk/ Treasurer