

## REGULAR CITY COUNCIL MEETING

March 12th, 2013

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 12th day of March, 2013.

Council present: LeRoy Swanson, Mark Anderson, Rick Hinz, Paul Kirtz, and Barry Kurtz.

Council absent: None.

Mayor LeRoy Swanson presided at the meeting.

Motion made by Kirtz, seconded by Anderson, to approve the February 12th, and March 5th, 2013 minutes as recorded. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried.

Kim Hillberg of LarsonAllen was present to review the annual city audit report for 2012. Kim stated that the 2012 expenditures were in line with the 2012 budget. Kim reported that no significant adjustments were required to the 2012 financial statement during the audit. Kim expressed concerns over local government aid cuts that could affect city reserves. Kim reminded the council that averages of 75% of one year expenses need to be in city reserves, the City of Adams currently has 108% in reserves. Kim stated that the City is in a good position with the reserves should the State of Minnesota implement further cuts to government aid.

Michael Gehrke presented the February, 2013 police report. The report lists 5 state citations, 2 city administrative citations, 7 warning tickets, 3 outside agency assists, and 1 criminal arrest. Mike reported that one call was made to the high school for a juvenile issue. Chief Gehrke reported that the new squad car should be arriving within ten days. The car will then be sent to Grand Meadow for lettering. Mike advised the Council that numerous burglaries are being reported in the County and that residents should lock all doors. Mike assisted with two drivers education classes in the past month.

Curt Sheely presented the Fire Department report for February. Curt reported that the Department responded to five incidents in the past month. A resignation letter from Peter Schmitz was presented to the City Council. Motion made by Hinz, seconded by Kurtz to accept Peter Schmitz resignation from the Adams Fire Department. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried. The City Council expressed their appreciation for Peter's thirty years of service as a fire department volunteer and department chief.

The bills payable were reviewed.

Motion made by Kirtz, seconded by Hinz, to approve payment of bills as submitted. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried.

The city clerk presented the January 31, 2013 financial statements. Motion made by Anderson, seconded by Hinz, to approve the financial statement as presented. Votes in favor: Anderson, Hinz, Kurtz, and Kirtz. Votes against: None Motion carried.

The Prairie Visions report was presented by Jim Kiefer. The February 25th, 2013 meeting was held in the LeRoy Community Center. Mike Arnold (Minnesota DNR), and Ken Graeve (Minnesota DOT) met with the Prairie Visions group and local fire department reps to plan roadside burning along the Scenic Byway (Highway 56). Mike suggested that the roadsides should be burned every three years. The burns would be divided into segments and a different segment burned each year. The burns are coordinated between the Adams, LeRoy, and Rose Creek Fire Departments.

Motion made by Anderson, seconded by Kurtz, to approve a building permit to Dean Kiefer (106 Bergen Street) for construction of a 30' x 38' garage, a patio fence, and a raised garden. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried.

Motion made by Kurtz, seconded by Kirtz, to approve a transfer of \$32,790.59 from the 2002 Street Debt Service Fund to the 2013 Street Construction Project Fund. Votes in favor: Anderson, Hinz, Kirtz, and Kurtz. Votes against: None Motion carried.

Discussion was held on progress of the joint street project with Mower County. Jim Kiefer reported that plans are finished and that the County will be bidding the project shortly. The transfer of remaining 2002 Street funds, and homeowner assessments should cover about 40% of the projected cost of the project. The City Clerk recommended borrowing funds to pay for the project from the Sewer Replacement fund and the General Fund. The funds would be reimbursed through a city levy. The project is expected to begin the first week of June.

Motion made by Anderson, seconded by Kurtz, to adjourn. Votes in favor: Anderson, Hinz, Kurtz, and Kirtz. Votes against: None Motion carried.

Meeting adjourned.

Jim Kiefer

Clerk/ Treasurer